



New College

THE HONORS COLLEGE of Florida

Academic Affairs Committee (AAC) Meeting Minutes

Date: Thursday, July 9 2026

Time: 10:36 a.m. – 11:35 a.m.

Location: Library, Room 141

Attendees: (in person) David Rohrbacher, Ryan Buysens, Hui Min Wen, Melinda Ball
(via zoom) David Harvey, Sandra Gilchrist, [Rebecca Noss](#), Will Hustwit

Update on NCF North and whether it changes admin;s plans for Bon House (CB/WH)

- Discussion occurred regarding the north campus NCF has obtained from USF.
- Multiple meetings have been occurring weekly between the two colleges.
- USF says they will be entirely off campus by spring semester.
- The auditorium will be available for the fall semester.
- The old motel will be available to us.
- There are no plans for demolition of any buildings at this time.
- There are no plans at the moment for the Bon House.
- Will have more information by the end of July.
- Meetings are being held with Aramark about the dining space on north campus. Negotiations are being held on purchasing equipment at the moment.
- Concerns were raised and discussion was held about the price of food being more expensive for students.

Technology Update (DR)

- Interfolio will be replacing the FAAR. It will do everything FAAR does but is much easier and there are new things that can be done. Training will most likely be mid September to October.
- FAAR will continue to run until everything has been moved over to Interfolio.
- DegreeWorks is up and running and is working well for some. It is a good general education tracker.
- Associate Provost Lopez-Zafra is working on the dashboard where everything will be in one central area.

Narrative Evaluations; Internal and External

- Discussion regarding how narrative evaluations have been split into internal and external and whether this system is working or not.
- It is not being used very much and it is very rare for an evaluation to be sent to an outside institution.
- Some like the system and did not want it to be changed, so it was determined to keep it the way it is for now.

Block Tuition (DR)

- It was communicated that every other state and private school functions with a block tuition where students pay a flat rate to take 12-20 units except for Florida. In the state of Florida, students pay per credit hour. This is not a good system for the way NCF functions. Leadership is aware of the importance of a block tuition model for the college.
- Current hybrid system charges per credit hour, except taking five courses is charged at the four course rate. This costs \$800,000 a year and is not sustainable. NCF will seek a legislative solution, but for next year we will charging students per credit hour as at other SUS institutions.
- Challenges with this process were discussed including how internships will be handled and the risks of students taking only three courses.
- \$800,000 will be cut from this way of doing things.
- A suggestion was made instead of cutting the \$800,000 to cut that in half and take four or five classes as a reduced cost. Capping the cost at \$400,000 to ease into the new way of doing things.

Action Items:

- Discuss and suggest other options regarding block tuition costs with President.

Course Fees: where do they go? (RB)

- It was communicated that the course fees go into the Division ORGs.
- At the end of the fiscal year, that the remaining course fee income should roll over to the next year.

General Division Budget Concerns (RB)

- Concerns about the smaller budget given to the divisions was raised, including losing teacher assistants for large lab classes that need them to function.
- The President reviews and approves all the students being hired. Questions were raised about what he is looking for during the Binder process.
- If anyone knows what TA they want to use, it was communicated to put that request through the Binder process now.

Action Items:

- Discuss student hiring process with President to obtain insight.
- Send provost any TAs or other student workers for the academic program that are known for advance approval.