

**New College of Florida Board of Trustees
Finance and Administration Committee Meeting
Minutes for April 2, 2025**

In attendance via Zoom:

Trustee Christaldi (Committee Chair), Board of Trustees Chair Debra Jenks (Ex-Officio),
Trustee Mackie, Trustee Patterson

Not in attendance: Trustee Karp, Trustee Kesler

In addition, in attendance were: David Brickhouse, Richard Corcoran, Christie Fitz-Patrick, and
Melissa Shippee.

Call to Order

Chair Christaldi called the meeting to order at 10:02 a.m. Roll call was taken and quorum was
established. The meeting has been publicly noticed.

Approval of August 12, 2024 Committee Meeting Minutes

A motion to approve the minutes was made by Trustee Jenks, seconded by Trustee Patterson,
and was approved by voice vote unanimously.

Approval of Temporary Student Housing Agreement

A motion to approve the Temporary Student Housing Agreement with Home2Suites was made
by Trustee Jenks, seconded by Trustee Patterson, and was approved by voice vote
unanimously.

Proposed Amendment to Regulation 3-1002 Tuition and Fees

A motion to approve Proposed Amendment to Regulation 3-1002 Tuition and Fees
was made by Trustee Jenks, seconded by Trustee Patterson, and was approved by voice vote
unanimously.

Proposed Amendment to Regulation 3-4012 Employee Bonus Plans

A motion to approve Proposed Amendment to Regulation 3-4012 Employee Bonus Plans
was made by Trustee Jenks, seconded by Trustee Patterson, and was approved by voice
vote unanimously.

FY 2024 Financial Audit

Melissa Shippee, Associate Vice President Finance/Controller reported on the financial audit
for FY 2024.

Closing Remarks and Adjournment

The meeting adjourned at 10:18 a.m.

Respectfully submitted,

Christie Fitz-Patrick

Chief of Staff/Vice President of Finance & Administration