

**Memorandum of Understanding between
Broward College and New College of Florida
Guaranteed Admission Program**

PURPOSE OF THIS MEMORANDUM:

The purpose of this Memorandum of Understanding (MOU) is to memorialize an agreement between The District Board of Trustees of Broward College, Florida (BC) and New College of Florida (NCF) to ensure qualified BC students are guaranteed admission to NCF upon successful completion of an Associate in Arts (AA) degree from BC and application for admission to NCF. Students may use a prescribed academic pathway (Pathway) while at BC to ensure transfer entrance to associated NCF academic areas of concentration. Each Pathway will describe the curriculum a student should complete while pursuing their AA for a specified area of study at NCF. All Pathways shall be in writing and executed by authorized representatives of BC and NCF and shall be incorporated into this MOU as supplemental addenda. Students eligible for the Guaranteed Admission Program (GAP) will be expected to earn an Associate of Arts degree within eight (8) semesters, not to exceed thirty-two (32) months, from the time the student enrolls at BC as a non-high school attending student ("Transfer"), or within four (4) academic years for a dual enrolled high school student (DE Student) and maintains a minimum cumulative college GPA of 3.00.

PURPOSE AND OVERVIEW OF THIS PROGRAM:

The primary purpose of the GAP is to increase access for intellectually engaged, high achieving students to enroll and complete degrees at both BC and NCF. Further, the GAP will allow for more students within the State of Florida to remain in the state to pursue higher degrees of education to positively impact the state economy. These students will receive support and mentoring to guarantee the applicants' admission to NCF upon completion of an AA at BC. The students at BC will be closely monitored by academic advisors to ensure proper advisement occurs for coursework necessary to transition to NCF. All Pathway courses should be completed prior to official enrollment at NCF, provided the Pathway courses have been offered at BC during the student's enrollment. If BC has not offered Pathway courses during the student's enrollment at BC, NCF will consider reasonable alternatives on a case-by-case basis. BC students shall be held to the standards of each respective institution's Student Code of Conduct and Honors Code.

TARGET AUDIENCE:

Any BC student who is interested in transferring to NCF after completing an AA at BC.

COMMITMENTS FROM BC:

- Identify students who may be interested in NCF.
- Track potential NCF students for the GAP program.
- Communicate to students about student engagement opportunities at BC and NCF.
- Provide appropriate reports on progress of students, subject to FERPA.
- Advise students appropriately to ensure that necessary coursework is met for admissions into NCF.
- Refer interested students to either NCF's Transfer Admissions Coordinator for Transfer students or freshmen admissions coordinators for DE Students for appropriate admissions advising or questions.

COMMITMENTS FROM NCF:

- Provide regular curriculum updates to BC.
- Provide BC with data on success stories of BC GAP transfer students.



- Provide graduation data for GAP students commencing with the graduation of the first cohort of students transferring under this MOU.
- Invite students to attend information sessions with details on NCF's admissions process and points of contact.
- Offer in-person and on-line advising sessions for BC students in the GAP Program.
- Provide welcome/encouragement letter to students that have self-identified as pursuing GAP admission.
- Encourage GAP students to attend activities (academic/social programming) to make connections with NCF students.
- Admit students who have satisfied the requirements outlined herein, who apply as a Transfer student to NCF.
- Award to each BC student admitted to NCF one or more annually renewing scholarship(s) in an amount consistent with NCF's scholarship guarantee programs and their established associated policies for the student's enrollment term and status as a Transfer student.
- Award the Phi Theta Kappa Scholar Award to all Phi Theta Kappa AA graduates from BC, subject to availability of the scholarship.
- Provide information about this GAP in denial letters to all prospective freshmen students who reside in BC serving counties.

REVERSE TRANSFER

NCF will identify students transferring without the AA from BC, track progression, and once appropriate coursework has been completed, share student data with BC to allow the AA degree to be awarded.

TERM OF THIS MOU

This MOU shall take effect on April 26, 2023 and remain in place for one (1) year. If either institution fails to follow the terms and conditions of the MOU, as set forth herein, the other institution has the right to terminate this MOU immediately upon written notice. If this MOU is terminated, the status of the students matriculated, enrolled, or accepted in programs contemplated under this MOU shall not be affected.

OPERATIONAL DETAILS:

- BC and NCF will meet to review MOU and make appropriate amendments and/or addenda when either party identifies a need to do so.
- BC and NCF academic administrators will communicate annually and may meet to address the unique academic needs of both institutions. Administrators or designees will review regional academic programming needs and plans with a particular focus on baccalaureate degree offerings.
- BC and NCF will identify members in their respective institutions to monitor the progress of the students and the program.
- If either institution requests a change to a Pathway, the institutions will cooperate to develop and execute a new Pathway.
- Advertisements, press releases, flyers and other print or electronic publicity created and disseminated by each institution regarding programs or activities related to this MOU shall be approved in writing in advance by designated representatives of both parties.
- Neither party shall discriminate on the basis of sex (including pregnancy or gender identity), race, religion, age, national origin/ethnicity, color, marital status, disability, veteran status, genetic information, gender identity, or sexual orientation in any of its educational programs, services, or activities, including admission and employment.



- This MOU does not authorize any one of the Parties to express him/herself on behalf of the other, either verbally or in writing or to act on each other's behalf.
- This MOU may be amended or further developed by means of written consent of the Parties.
- Notices must be sent to the individuals and addresses indicated below:
Broward College: Dr. Jeffrey Nasse, 3501 Davie Road, Davie, FL 33314 (building 3, room 101)
New College of Florida:
- The Parties shall be considered independent contractors and nothing in this MOU shall be interpreted to establish any relationship other than that of independent contractors between the Parties and their respective employees, agents, subcontractors or assigns, during or after the term of the MOU.
- Each Party shall be responsible for its own acts of negligence. Nothing herein shall be construed or interpreted as (1) denying either Party any remedy or defense available to such Party under the laws of the State of Florida; (2) the consent of the State of Florida or its agents and agencies to be sued; or (3) a waiver of sovereign immunity of the State of Florida beyond the waiver provided in Section 768.28, Florida Statutes.
- Each Party shall maintain its own respective records and documents associated with this MOU in accordance with the records retention requirements applicable to public records. Each Party shall be responsible for compliance with any public documents' request served upon it pursuant to Chapter 119, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law
- This MOU states the entire understanding and agreement between the Parties and superseded any and all written or oral representations, statement, negotiations, or agreements previously existing.

In witness whereof, the parties hereto have caused this MOU to be duly executed and delivered by their respective officials thereunto duly authorized as of the date last written below.

**The District Board of Trustees of Broward
College, Florida**

DocuSigned by:
By: Gregory Haile
E9A18F4F8D001F...
Title: Gregory Haile, President
On: 4/25/2023

DocuSigned by:
By: Jeffrey Nasse
CE71DBD3E9B8460
Title: Provost & SVP Academic Affairs
On: 4/25/2023

New College of Florida

DocuSigned by:
By: Richard Corcoran
349C1805D45E44B
Title: Richard Corcoran, Interim President
On: 4/26/2023

DocuSigned by:
By: Bradley Thiessen
AE5133635B2E447
Title: ~~Bradley Thiessen, Interim Provost~~ Bradley Thiessen,
Interim Provost
On: 4/26/2023

