



Campus Police Department
5800 Bay Shore Road
Sarasota, FL 34243
941-487-4210

6/27/2022

Memorandum

TO: Patricia Okker, President – New College of Florida
Karen Holbrook, Regional Chancellor – USF Sarasota-Manatee campus
Chris Kinsley, Vice President for Finance and Administration – NCF
Christie Fitz-Patrick, Associate Vice President of Administrative Affairs – NCF
Eddie Beauchamp, Regional Vice Chancellor for Business and Financial Affairs – USF Sarasota-Manatee campus
Suzanne Sherman, Provost – NCF
Kristie Harris, Interim Assistant Vice President of Human Resources - NCF
William Woodson, Dean of Outreach – NCF
Queen Zabriskie, Interim Dean of Diversity, Equity & Inclusion - NCF
David Fugett, General Counsel – NCF
David Harvey, Faculty Chair - NCF
David Bjelke, Assistant Director, Campus Safety and Security – USF Sarasota-Manatee campus
Chris Daniel – Chief of Police, Director of Public Safety – USF
Marjorie Thomas, Vice President for Student Affairs - NCF
Nicole Gelfert, Interim Assistant Dean of Students - NCF
Anne Fisher, Program Director – Counseling and Wellness Center – NCF and USF Sarasota-Manatee campus
MaryAnne Young, Vice President of Advancement, Executive Director of Foundation – NCF
Kathleen McCoy, Assistant Director of Alumnae/i Relations – NCF
Alan Burr, Assistant Vice President of Facilities Management – NCF
Alex Tzoumas, Chief Audit Executive & Chief Compliance Officer - NCF
Campus Police Personnel

FROM: Jennifer Coley, Interim Chief of Police
SUBJECT: Monthly Campus Police Activity Report for May 2022

Jennifer Coley
Phone: (941) 487-4210 Fax: (941) 487-4799 Email: jcoley@ncf.edu

MONTHLY ACTIVITY REPORT – May 2022

Meetings and Miscellaneous

NCF Commencement
Monthly supervisors meeting
Completed FALCON training
CPD Budget Meeting
Click It or Ticket
Firearms training at BPD
Completed ELVIS & Tracs audit
Updated Power DMS
Submitted salary incentive paperwork
Meeting with NCF Student Affairs staff- van donated
Attended Chief's monthly breakfast meeting
Weekly meeting with AVP
Attended Sarasota County Law Enforcement Memorial
Tampa Bay Area Chiefs meeting
Meeting to update CPD webpage
Meeting with Sarasota Criminal Justice Academy Advisory Committee
Hurricane season prep
Attended Interim Chief Vacca retirement gathering

May 2022 CPD Training Summary

IPMBA Police Cyclist Course (40 Hours)- Ofc. Clary
Jeanne Clery Act Compliance (40 Hours)- Sgt. Mayoral
Recognizing Head Injuries in Infants and Children (1 Hour)- Ofc. Clary
Identify and Investigate Human Trafficking (4 Hours)- Ofc. Clary
Spring 2022 Firearms and Use of Force Training (3 Hours)- I/Chief Coley, I/Captain Masten, I/Sgt. Chirgwin, Sgt. Mayoral, Ofc. Clary, Ofc. Grillo, Ofc. Pruner, Ofc. Welch, Ofc. Mahady, Ofc. Insalaco, Ofc. Stevenson
Fentanyl Safety for Law Enforcement (1 Hour)- Ofc. Insalaco
Stress Management and Mental Health Training (1 Hour)- Ofc. Insalaco
Victims of Sexual Offenses (2 Hours)- Ofc. Insalaco
Physiological Response Dynamics (1 Hour)- Ofc. Insalaco
Juvenile Sexual Offender Investigations (2 Hours)- Ofc. Insalaco
Domestic Violence Training (2 Hours)- Ofc. Insalaco
Discriminatory Profiling and Professional Traffic Stops (2 Hours)- Ofc. Insalaco

Courses Taught by CPD Personnel

Spring 2022 Firearms and Use of Force Training (3 Hours) I/Sgt. Chirgwin, Sgt. Mayoral



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May 5, 2022

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Alan Burr, Assistant Vice President of Facilities Management – NCF
Ann Comer-Woods, Director of Communications and Marketing – NCF
Brian Scholten, Registrar – NCF
Alex Tzoumas, Chief Audit Executive & Chief Compliance Officer - NCF
Campus Police Personnel

FROM: Kathleen Vacca, Interim Chief of Police
SUBJECT: Monthly Campus Police Activity Report for April 2022

Kathleen Vacca
Phone: (941) 487-4210 Fax: (941) 487-4799 Email: kvacca@ncf.edu

MONTHLY ACTIVITY REPORT – April 2022

Meetings and Miscellaneous

DAVID Audit
Monthly supervisors meeting
Meeting with Sarasota County Sheriff's Office
FDLE training
Graduation and COUP planning
Advisory board meeting
Power DMS
Budget meeting
Self-Defense class
UCR & FIBRS data
Ride-along with police applicant
Meeting with Student Affairs
Admitted Student Day event
Weekly meeting with AVP
LEO applicant interview
GO-I-106 revision
HVP report
SUS teleconference
Meeting w/ Ringling Museum security
Advisory board meeting (chief's search)
MTC-CIA advisory meeting
Tampa Bay Area Chiefs meeting
AFSCME meeting
University regulation meeting



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April 12, 2022

Memorandum

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Alex Tzoumas, Chief Audit Executive & Chief Compliance Officer - NCF
Sofia Lombardi, New College Student Alliance President – NCF
Campus Police Personnel

FROM: Kathleen Vacca, Interim Chief of Police
SUBJECT: Monthly Campus Police Activity Report for March 2022

Kathleen Vacca
Phone: (941) 487-4210 Fax: (941) 487-4799 Email: kvacca@ncf.edu

MONTHLY ACTIVITY REPORT – March 2022

Meetings and Miscellaneous

Began Graduation Commencement planning
Conducted PCO & CSA interview
Monthly Supervisor meeting
Bi-weekly meeting with Student Affairs
Webinar training
Completed FDLE training
CPR/First Aid training
USF Carnival Event meeting
Budget meeting
Juvenile JJDPA report
DAVID quarterly Audit
State University System Chiefs Teleconference
Accreditation Meeting
Personnel hiring preparation
General Orders review of PBA edits
Van donation to SA preparation
ENS test
NCSA/CPD open house
Criminal Justice Academy advisory group meeting
Advisory Board meeting
President's Council on crisis communication
Manatee Law Enforcement Council meeting
Meeting at USFSM w/security officers
Meeting w/library staff
IT meeting
Meeting w USFSM Chancellor
Landscape meeting
Sarasota Technical College Criminal Justice Academy (CJA) advisory committee
User agreements review
Business Meeting
USF Presidential search
Grant meeting
Clery training
Monthly audits Tracs and ELVIS database

Police Staff Training Summary – March 2022*

Critical Decision Making for Complex Coordinated Attacks (16 Hours) - Ofc. Clary

FCIC/NCIC Full Access Training and Certification (3 Hours) - Ofc. Clary, Sgt. Masten

Critical Incident Response Team Training and Selection Process (4 Hours) - Interim Sgt. Chirgwin, Ofc. Mahady, Ofc. Welch

Title IX Training (1 Hour) - Ofc. Mahady, Sgt. Masten, Sgt. Mayoral, Interim Chief Vacca, Sgt. Coley, Int. Sgt. Chirgwin, Ofc. Pruner, Ofc. Welch, PCO Kohler, CSA Kepto, PCO Brotherton, Ofc. Grillo, Admin Assistant Doman, Ofc. Insalaco, Ofc. Clary

FDLE Behavioral Threat Assessment for Officers (1 Hour) - Sgt. Mayoral, Sgt. Masten, Ofc. Clary, Ofc. Insalaco, Ofc. Grillo,

FDLE Misuse of Electronic Databases (1 Hour) - Ofc. Insalaco

FDLE Recognizing Head Injuries in Infants and Children (1 Hour) - Ofc. Insalaco

FDLE Identify and Investigate Human Trafficking (4 Hours) - Ofc. Insalaco

CPR and AED Certification (4 Hours) - Sgt. Masten, Int. Sgt. Chirgwin, Ofc. Pruner, Ofc. Mahady

****In-person, virtual events and training are attended by one or more Campus Police staff members. Meetings are attended with the private sector, local, state, and federal law enforcement, school, and government offices as necessary.***

CAMPUS POLICE DEPARTMENT

Monthly Police Activity Summary for the Month of March 2022

FIRE AND SECURITY	Prior Year Month	This Month	Prior Year to Date	Year to Date
Bldgs/Doors/Windows Found Unsecured	0	5	3	23
Fires	1	0	1	0
Fire Alarms	1	0	1	0
Supervisory/Troubler/Test Fire Alarms	8	11	21	35
Panic Alarms	0	0	0	0
False and Test Panic Alarms	0	3	0	5
Security Alarms	0	0	0	0
False and Test Security Alarms	17	3	39	13
Personal Injury	0	0	0	0
Property Damage	\$ -	\$ -	\$ -	\$ -

MISCELLANEOUS TRAFFIC/ MOTOR VEHICLE	Prior Year Month	This Month	Prior Year to Date	Year to Date
Motor Vehicle Crashes	0	3	2	3
Personal Injury Crashes	0	0	0	0
Vehicle/Bicycle Imp.	0	0	0	0
Parking Citations and Warnings	0	101	3	159
State Traffic Citations	13	10	18	23
Written Traffic Warning	11	14	51	50
Property Damage	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,501.00

PROPERTY	Prior Year Month	This Month	Prior Year to Date	Year to Date
Lost	\$ 1.00	\$ -	\$ 1.00	\$ 810.00
Found	\$ 115.00	\$ 100.99	\$ 135.00	\$ 252.98
# of items L / F	7/1	0/2	7/2	7/12
Returned to owner	\$ 2.00	\$ -	\$ 2.00	\$ 809.00
Auction/Cash Deposits	\$ -	\$ -	\$ -	\$ -
Stolen	\$ 350.00	\$ 500.00	\$ 372.00	\$ 1,111.00
Recovered	\$ 350.00	\$ -	\$ 350.00	\$ -
# of items S / R	1/1	1/0	2/1	4/0

ARREST / REFERRALS	Prior Year Month	This Month	Prior Year to Date	Year to Date
Incarceration	3	1	5	2
Capias/Warrant Request	0	0	1	0
Notice to Appear	0	5	0	7
Student Affairs Referral	0	0	0	0
Div. Youth Svc.Referal	0	0	0	0
Criminal Summons	5	0	22	0

CRIMES	Prior Year Month	This Month	Prior Year to Date	Year to Date
Arson	0	0	0	0
Murder	0	0	0	0
Rape / Sex Assault	0	1	0	1
Assault	0	0	0	0
Aggravated Assault	0	0	0	0
Battery	0	0	0	0
Aggravated Battery	0	0	0	0
Stalking	0	0	0	0
Dating Violence	0	0	0	0
Domestic Violence	0	0	0	0
Robbery	0	0	0	0
Burglary	0	0	0	0
Criminal Mischief	0	0	0	1
Theft Petit	1	1	2	3
Theft Grand	0	0	0	0
Grand Theft Auto	0	0	0	0
Fraud	0	0	0	0
Drugs / Narcotics	2	0	2	0
Alcohol Crime	0	0	0	0
Other Crimes	1	0	0	0
Property Damage	\$ -	\$ -	\$ -	\$ -

OTHER POLICE SERVICES	Prior Year Month	This Month	Prior Year to Date	Year to Date
Suspicious Incidents	13	2	36	8
Baker/Marchman Acts	0	0	0	2
Disturbances	0	1	0	1
No Trespass Orders	4	6	13	8
Parking Complaint	0	0	2	0
Animal Call	2	0	3	1
Welfare Check	2	1	3	3
Noise Complaints	0	0	0	3
Other Agency Assists	9	10	50	37
Motorist Assists	2	3	9	6
Medical Assists	2	4	4	6
Miscellaneous Assists	428	2	1124	15
Guest Passes	0	0	0	0
Escorts	0	4	0	9
Bike Registration	0	0	6	4
Laptop Registration	0	1	0	4
Temp. Parking Permits	1	0	1	3
Alcohol ID Checks	0	0	0	0
Community Engagement	5	6	19	23
USF Safety APP	0	0	1	0