

**NEW COLLEGE OF FLORIDA
REGULATIONS MANUAL**

CHAPTER 4 - Academic Affairs

4-7001 College Library

The New College of Florida's library is the Jane Bancroft Cook Library. The Library provides access to information resources to fulfill the instructional, research, and artistic needs of students, faculty, and staff of the College. In addition, the Library also has a responsibility to serve the educational, cultural, scientific and economic information needs of the citizens of the College's service area and the national academic community. The Library upholds the philosophy stated in the Library Bill of Rights and strives for consistency with the ARL/ACRL Standards for University Libraries.

(1) Type of Materials Collected

- (a) The Library promotes and facilitates effective use of information through instruction and reference functions. The Library is responsible for collecting books, microforms, media, and archival material. Information in some formats may be more suitably housed in related facilities.
- (b) The Library acts as a clearinghouse to direct users to the appropriate service point. The Library also provides access to materials through intra and interlibrary loan to appropriate user groups.
- (c) The Library pursues a policy of cooperative collection development among the libraries to maximize the use of library material funds and to reduce unnecessary duplication. The Libraries will supplement access via cooperative use of centrally located, electronically available databases.

(2) Development of Collections. Collections are developed in recognition of the overall commonality of goals and of specialized needs of the College campus. Materials selection is done by librarians in partnership with faculty and other user groups. Library policies and practices shall govern the collection scope of each program area based on factors such as availability of funds, size of the program, level of degree offered, faculty research, etc. In accordance with existing procedure, proposals for new courses will include a plan for library support. Proposals for new programs will include a statement indicating library resources available and those needed for support.

(3) Library Acquisition. The procedures for the acquisition of materials, as well as provisions for their use are under the supervision of directors of the respective libraries. Expenditure of special funding sources, e.g. foundation dollars will be at the discretion of each library.

Authority: Article IX, Sec. 7, Fla. Constitution; Fla. Board of Governors Regulations 1.001 and 6.012

History: Adopted 04-27-02, as Policy 12-001; Revised 03-11-17 (technical amendment)