

**NEW COLLEGE OF FLORIDA
REGULATIONS MANUAL**

CHAPTER 4 - Academic Affairs

4-2004 Observance of Religious Holy Days by Students

In accordance with Chapter 1006.53, Florida Statutes, and Board of Governors Regulation 6.0115, the College has established the following policy regarding religious observances.

- (1) All students, faculty, and staff at the College have a right to expect that the College will reasonably accommodate their religious observances, practices and beliefs. Although students are expected to attend classes and take examinations as determined by the College, the College will seek to grant such reasonable accommodations in regard to admissions, class attendance, and the scheduling of examinations and work assignments. The College will, at the beginning of each academic term, provide written notice of the class schedule and formal examination periods.
- (2) The College, through its faculty, will make every attempt to schedule required classes and examinations in view of customarily observed religious holidays of those religious groups or communities comprising the College's constituency. No student shall be compelled to attend class or sit for an examination at a day or time prohibited by his or her religious belief. Students are expected to notify their instructors if they intend to be absent for a class or announced examination, in accordance with this policy, prior to the scheduled meeting. Students absent for religious reasons will be given reasonable opportunities to make up any work missed. In the event that a student is absent for religious reasons on a day when the instructor collects work for purposes of grading (homework, pop quiz, etc.), the student shall be given a reasonable opportunity to make up such work or shall not have that work averaged into the student's grade at the discretion of the instructor.
- (3) Any student who believes that he or she has been treated unfairly with regard to the above may seek review of a complaint through established College grievance procedures.

Authority: Article IX, Sec. 7, Fla. Constitution; Fla. Stat. 1006.53; Fla. Board of Governors Regulation 6.0115.

History: Adopted 04-27-02, as Policy 10-008; Revised and renumbered 06-29-10; Revised 05-31-14, 08-22-16 (technical amendment).