

**NEW COLLEGE OF FLORIDA
REGULATIONS MANUAL**

CHAPTER 3 - Administrative Affairs

3-3006 Animals on Campus

This regulation provides guidelines for the management of animals on the NCF campus. Its language is intended to protect the health, safety, and welfare of students, faculty, staff, and the general public.

(1) Definitions

- (a) **Service Animal:** Under the Americans with Disabilities Act Amendment Act (ADAAA) a service animal is defined as a dog or miniature horse that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual or other mental disability. The work or tasks performed by the service animal must be directly related to the individual's disability. Examples of such work or tasks include guiding individuals who are blind, alerting individuals who are deaf, calming an individual with Post Traumatic Stress Disorder during an anxiety attack, or other related duties. A service animal is a working animal, not a pet. Animals whose sole function is to provide comfort or emotional support do not qualify as service animals.
- (b) **Assistance Animal:** Under the Fair Housing Act an assistance animal is defined as an animal that works, provides assistance, or performs tasks for the benefit of a person with a disability, or animals that provide emotional support that alleviates one or more identified symptoms or effects of a person's disability. For the purposes of reasonable accommodation requests the Fair Housing Act does not require an assistance animal to be individually trained or certified. Examples of such work or tasks include guiding individuals who are blind, alerting individuals who are deaf, providing emotional support to persons with disabilities who have a disability-related need for such support, or other related duties. An assistance animal is a working animal, not a pet. Assistance animals are permitted in residential areas but not public spaces, administrative buildings or classrooms. When being transported to or from permitted residential areas the animal must be in an animal carrier or controlled by a leash or harness.

- (2) Animals, except for service animals, are not permitted in NCF patio areas adjacent to swim facilities, in recreational facilities such as racquet ball and tennis courts, natural beaches and shorelines, in food or dormitory facilities, inside College buildings, or at special events such as flea markets and open air concerts.
- (3) In all parts of the campus where animals may be permitted, such animals must be kept securely tied by a line or leash not to exceed ten (10) feet in length. Animals are not permitted to run at large on any streets, unimproved lots or premises within the boundaries of NCF and should not be tethered and left unattended.

(4) Exceptions

- (a) Executive administration, deans, or division chairs may restrict animals within any building within their responsibility based on building use, personnel conflict with the animal, animal aggressiveness toward individuals, or for other purposes that restrict the academic mission and the work processes of NCF.

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- (b) NCF will seek to grant reasonable accommodations to members of the College community for service animals under the Americans with Disabilities Act Amendment Act and assistance animals under the Fair Housing Act.

(5) Accommodation Procedures

- (a) Requests for accommodation by employees should be made to the Director of Human Resources. Requests for accommodation by students should be made to Student Disability Services.
- (b) NCF officials will determine, on a case-by-case basis, and in accordance with applicable laws and regulations, whether a requested animal is a reasonable accommodation on campus.
- (c) For more information on ADAAA accommodation procedures please see NCF Regulation 1-1016 ADA.
- (d) For accommodation requests under the Fair Housing Act, the Student Disability Services Office may require documentation from qualified professionals confirming:
 - 1. the existence of a medically diagnosed disability;
 - 2. that the animal is necessary to afford the person with a disability an equal opportunity to use and enjoy the dwelling; and
 - 3. there is an identifiable relationship or nexus between the disability and the assistance the animal provides.
- (e) If an accommodation has been granted by Disabilities Services, then the Housing Coordinator will be notified. However, it shall be the responsibility of the student to follow up with Residence Life staff for appropriate room assignment.
- (f) The Housing Coordinator will maintain a list of all animals authorized to live in the dorms and will provide the NCF Police Department with this list.

- (6) All animals on campus must be current on vaccinations, have valid rabies inoculation and county registration certificates/tags, and not display aggressive behavior toward others.

(7) Consequences for Violations

- (a) Student violators will be referred to the Office of Student Affairs for disciplinary action in accordance with the Student Code of Conduct.
- (b) Staff violators will be referred to their supervisor.
- (c) Non-College violators will be referred to the NCF Police Department. The first violation will result in a warning; further violations will result in a charge of trespass.

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Authority: Article IX, Sec. 7, Fla. Constitution; Fla. Board of Governors Regulation 1.001

History: Adopted 04-27-02, as Policy 6-004; Revised and renumbered 09-11-10; Revised 05-31-14, 02-21-17 (technical amendment)