

**NEW COLLEGE OF FLORIDA
REGULATIONS MANUAL**

CHAPTER 3 - Administrative Affairs

3-3004 Environmental Regulatory Compliance Procedures

This regulation provides procedures for compliance and corrective action of associated with environmental health and safety reviews.

- (1) The Vice President of Finance and Administration is responsible for regulating environmental compliance and corrective action activities at NCF. He or she may delegate that responsibility to the Director of Environmental Health and Safety.
- (2) The Vice President of Finance and Administration or his or her designee is responsible for conducting environmental health and safety reviews to ensure compliance with federal, state and local rules as they pertain to NCF activities.
- (3) The Vice President for Finance and Administration or his or her designee will conduct environmental health and safety reviews on a scheduled basis or as needed in departments and divisions within the NCF community.
- (4) Reviews may either be announced or unannounced, but in either case are designed to be informative and non-punitive; however, should flagrant and egregious problems continue, problems will be referred to the appropriate authority for further action.
- (5) A report of findings and recommendations will be submitted to the division chair or department director with a copy to the Provost and the Vice President for Finance and Administration.
- (6) NCF is subject to unannounced inspections and enforcement from the Florida Department of Environmental Protection (DEP) and the US Environmental Protection Agency (EPA).
- (7) The Director of Environmental Health and Safety will serve as liaison on all regulatory compliance inspections conducted by the DEP and the EPA.
- (8) Enforcement action resulting from citations from the DEP or the EPA typically result in monetary fines as derived from a penalty matrix. Such fines, or portions of fines, will be the responsibility of the department or division responsible for the violation.

Authority: Article IX, Sec. 7, Fla. Constitution; Fla. Board of Governors Regulation 1.001

History: Adopted 04-27-02, as Policy 6-014; Revised and renumbered 09-11-10; Revised 03-11-17 (technical amendment)