

**NEW COLLEGE OF FLORIDA
REGULATIONS MANUAL**

CHAPTER 2 - The Board of Trustees

2-1007 Delegation of Authority

- (1) The BOT has delegated authority to the President to exercise certain duties as outlined in NCF Regulation 2-2002 Powers of the President. The BOT may extend authority in writing to other officers or entities pursuant to its statutory obligations. The BOT may, from time to time, amend or withdraw any such delegation that is issued pursuant to College regulations and/or Florida law. Nothing in this regulation shall be construed as limiting or divesting the BOT's right to exercise any legal authority, duty, or responsibility. Additionally, authority for matters that require specific approval by the BOT shall not be delegated.
- (2) Any re-delegation of authority from the President or the President's designee(s) shall be made according to the following procedures.
 - (a) All delegations of authority shall be in writing, signed by the individual making such delegation, and delivered to the designee. A copy shall be sent to the Office of General Counsel for record retention pursuant to Florida law and College regulations.
 - (b) Delegations shall be made to a specific position, rather than to a specific individual. All delegations shall be made to a position in a direct reporting relationship to the delegating authority.
 - (c) Each delegation shall include:
 1. The source of the delegated authority, with reference to laws, rules, or regulations;
 2. A specific description of the authority being delegated;
 3. Limitations on the authority, including restrictions on re-delegation and the term for expiration of the authority; and
 4. A reference to any existing delegations that will be modified, amended, or superseded by the action.
 - (d) Re-delegated authority shall make note of the original delegation and be consistent with any conditions that apply to the original delegation.
 - (e) Delegation of authority is prohibited if the position and/or individual designee holds a real or perceived conflict of interest. If such a conflict arises after the delegation is made, the individual making the delegation must manage the conflict in the specific terms of the delegation. If the conflict persists or cannot be mitigated, the delegation must be rescinded.
 - (f) All delegations are subject to review by the BOT.

Authority: Article IX, Sec. 7, Fla. Constitution; Fla. Board of Governors Regulation 1.001

History: Adopted 09-29-01, as By-laws of the Board of Trustees of NCF; Revised 11-03-01, 05-25-02, 07-15-02, 08-24-02, 02-08-03, 02-05-05; Revised and renumbered 11-04-05; Revised 11-06-10, 11-04-17