

BOARD OF TRUSTEES OF NEW COLLEGE OF FLORIDA
AND
THE OFFICE OF FACILITIES, PLANNING & CONSTRUCTION

RFQ# 8112002 - Continuing Services Contract to Provide MEP Engineering Services

Question and Answer Sheet

	<i>Question</i>	<i>NCF Response</i>
1	8/14/20 - GAI is interest in reviewing the opportunity below, please let me know where it is available for download.	8/14/20 - The RFQ for MEP Engineering is available for download from our website (www.ncf.edu/about/departments-and-offices/facilities-planning-and-construction/). I have also attached it to this email for your convenience.
2	8/19/20 - Going through the RFQ I don't see a particular order to how you want the information presented. Do have a preference as to how we organize the information? Example: Tab 1—Cover Letter, Tab 2—330 form, Tab 3—Resumes, Tab 4—forms, etc. Thank you.	8/19/20 - To help the selection committee properly score the proposals, it would be advantageous to present the information in the order listed in the RFQ.
3	8/20/20 - I have a few questions regarding the page limit on the RFQ #8112002 New College of Florida MEP Continuing Services. <ul style="list-style-type: none"> • Page 5, Point B requests a covering letter. Does that count towards the 30 page limit? • Based on the pages, A. General Information is 6 pages plus a page for the Certificate of Insurance, and multiple pages for the Letters of Recommendation. Does the Certificate of Insurance and Letters of Recommendation count towards the page limit? • Page 5, Point C requests 1 copy of the current Florida License. It looks like that should be part of the 330 section which is not typical, where in the 330 section would you like the licenses? 	8/20/20 - 1. The Cover Letter and Table of Contents do NOT count as part of the 30 page limit. 2. The Certificate of Insurance and Letters of Recommendation DO count as part of the 30 page limit. 3. The License should be included in the General Information section.
4	8/20/20 - In the General Information section, the first page asks for an	8/20/20 - Yes - you can put the engineer's license number for your CEO in that

	Architects License #, as this is a request for qualifications for mechanical, electrical and plumbing engineering services, should we put the professional engineers license number for our CEO that will be completing the form?	space. It appears that may have been a typographical error, and I apologize for the confusion that may have caused.
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