

**New College of Florida Board of Trustees
Approved Minutes
Meeting of April 26, 2003**

Members in Attendance: Robert N. Allen; John Cranor; Rev. Jerome Dupree; Bob Johnson; Dr. Stephen Miles; Kenneth Misemer; Col. Mickey Presha; Dr. Vicki Raeburn; Jane Smiley; Maxeme Tuchman. **Ex Officio:** Gordon E. Michalson, Jr., President. **Not Present:** Dr. Meg Lowman; Alexis Simendinger.

Call to Order

Chairman Johnson called the meeting to order at 10:05 A.M.

Acknowledgement of Notice of Meeting

Chairman Johnson requested and received acknowledgement that the meeting had been duly noticed.

Approval of Minutes

Mr. Cranor moved and Col. Presha seconded a motion that the minutes of the meeting of February 8, 2003 be approved as submitted; it was approved unanimously.

Chairman's Report

Chairman Johnson noted that General Rolland V. Heiser retired from the presidency of New College Foundation on April 25, 2003 after 24 years and commented that without Gen. Heiser's leadership, New College would not exist today. Gen. Heiser will continue to serve on the state Board of Governors (BOG); the BOG has been invited to visit New College. Mr. Johnson announced that NCF Trustee Bob Blalock resigned from the BOT on April 4, 2003, due to the press of other commitments. The legislative dinner for the local delegation and friends of NCF was successfully held in Tallahassee on March 12, 2003; Senate Resolution 1990 was read by Senator Lisa Carlton and adopted by the Florida Senate and House on April 8, 2003 before an audience which included Provost Callahan and two NCF student national awardees, Fulbright scholar India Harville and Carnegie Fellow Silvia Manzanero. The joint Resolution commended NCF for its prominence as a national leader in undergraduate liberal arts education. Mr. Johnson stated that Public Affairs Director Steve Schroer will remain at NCF to publicize this and other good news and to undertake new and challenging projects. He thanked Trustee Bob Allen for his work with the legislature and noted that although it is a very tight state budget situation, the Governor's and the Legislature's appreciation of NCF as a nationally known honors college has grown. Mr. Johnson reiterated that the position of the BOT on USF Sarasota-Manatee's relocation remains the same: we will help them relocate and continue to share the Fitness Center, Sudakoff, and the Library with S/M students. Mr. Johnson announced that President Michalson's employment agreement had been completed; the terms of the contract were approved on Feb. 8 by the BOT. Under these terms, New College Foundation has responsibility for providing supplemental housing, automobile and expense allowances. Yesterday the Foundation's Board approved these items. Chairman Johnson asked for BOT approval to sign the President's contract. Col. Presha so moved, seconded by Ms. Smiley and it was approved unanimously. Mr. Johnson drew the BOT's attention to the need for a presidential review by the July '03 BOT meeting; he suggested a conference call to plan the review in late June.

President's Report

President Michalson reported that all indicators of NCF's institutional health are good. The accreditation process is moving slowly but steadily to completion later this year. Despite chronic problems with low salaries which will be addressed only by a broad program of equity review of faculty and staff positions, two fine faculty hires have been made in Judaic Studies and Political Science/Environmental Studies. Incremental changes in achieving a more diverse campus are being initiated by a Presidential Diversity Committee including faculty, staff, and students; advances have been made in hiring a more diverse staff this year. Dr. Michalson reiterated Mr. Johnson's comments about the great improvement in perception of NCF's statewide profile this year and attributed it to the work of many, including Mr. Allen. A budget increase may be awarded to NCF in consideration of its "new program" status, at the same time that cuts may be sustained across all SUS base budgets. Dr. Michalson explained that he had received no response to his Jan. '03 letter to USF raising concerns about the USF S/M campus master plan update containing (1) a campus footprint which includes some of the same property as NCF's footprint and (2) a statement regarding a demonstrated need for continuing use of NCF classroom space. If the USF S/M plan were to be approved as it stands by the USF BOT, NCF would have no recourse unless objections had been submitted for the public record by April 7. Therefore, prior to April 7, NCF circulated the results of an independent consultant's

study of the issues raised by the unanswered January letter. The ownership and use of the Uplands and Viking property continue to be contentious; the Viking may or may not be critical to NCF's future.

Dr. Michalson mentioned the goodwill and collaboration resulting from the integration of the NCLA and NCAA with NC Foundation. His three visits this year to alumni chapters (in Seattle, Washington, DC and Miami) will be increased next year as alumni groups are strengthened.

New College Foundation Report

Jim Harman, Interim President, reported on a gift of \$1.5 million from Foundation Trustee Emeritus Dallas Dort. He noted that a process begun more than a year ago by John Cranor culminated in a Foundation Board retreat facilitated by Julie Morris on April 24-25; changes were made to the Foundation's Board structure and By-Laws, and plans for meeting future needs of the College through increased staffing were affirmed. The search process for a new Foundation President is going forward; more than 200 applications have been received and six names are on a short list. Finalists for campus vetting should be selected by late May and a President chosen by July 1. Mr. Harman acknowledged that the \$125 million backlog of SUS matching gifts statewide is still a problem; the Foundation has \$1.9 million pending in the total. The new Keating Center should be constructed and ready for occupancy in Jan. '04; permitting is in process and ground will be broken in the next month. A Sarasota bayfront residence was donated to the Foundation by the estate of Trustee Emerita Jane Cook last July; it will be sold at auction on May 29.

John Cranor reported on changes in By-Laws of New College Foundation, Inc.: (1) elimination of two standing committees of the Foundation which were duplicated by those of the New College of Florida BOT: the Education Policy and Planning Committee and the Student Affairs Committee and (2) establishment of an Audit Committee, separate from and independent of the Finance Committee to comply with the guidelines of the Sarbanes-Oxley Act, and (3) expansion of the Nominating Committee to include board development and governance functions.

Chairman Johnson asked the NCF BOT to revisit their By-Laws to accommodate the chairs of the Foundation's former committees on the corresponding NCF committees (Academic Affairs and Student Affairs).

Academic Affairs Committee Report

Mr. Misemer asked Provost Callahan to report on a new program under development Duke University's Talent Identification (TIP) program that may lead to a full-time summer residential program on campus for academically talented high school students. She reported that a contract had been signed with Duke for a Fall 2003 Scholar Weekend Program for gifted students from the region. Suzanne Janney added that the date was October 18-19, 2003. Four courses will be offered by New College instructors for about 60 students from grades 7-12, and advertised to 10,000 students. Dean of Admissions and Financial Aid Joel Bauman reported that although it is too early to tell, the Fall 2003 class looks about the same as last year. Ten National Merit Scholars and eight National Hispanic Scholars are among the students admitted to NCF for next fall and 35 per cent of those admitted are from underrepresented groups. After the May 1 decision deadline, the situation will be clearer. Dean Bauman also reported that NCF will receive a total of \$247,000 from the state's FACTS program to implement the five phases of an on-line student access to academic records system. Phase 4, NCF's On-Line Application for Admission, has already been implemented and the other phases will be put in place as part of our new SCT/Banner computer system implementation during the coming year.

Building and Grounds Committee Report

Trustee Presha was appointed Committee Chair, replacing Mr. Blalock; Col. Presha reported that a meeting was held on April 22. VP John Martin noted that several meetings had been held on the Campus Master Planning issues and that Jono Miller is helping to coordinate staffwork. Mr. Miller has gathered information internally and made the master plan draft available externally on a website: www.ncf.edu/masterplan/. Before reporting again to the BOT, and certainly before scheduling any formal public hearings, the Committee plans to hold meetings with the neighborhood groups and neighboring institutions to get feedback on the various planning options.

External Affairs Committee Report

At Mr. Allen's invitation, Steve Schroer reported on the Committee's meeting earlier in the morning. He mentioned the three Fulbright grants and numerous other national fellowships that New College students received this spring and announced that New College Foundation now has a website: www.ncf.edu/Foundation/. He reported the Committee's discussion of integrating institutional mission across publications, noting that a new magazine for the College will be produced this summer. Mr. Allen added that greater outreach to the New College Alumnae/i Assn.

and the utility of integrating Career Services with NCAA was discussed. He congratulated President Michalson and the staff on taking the EAC's ideas and implementing them quickly and effectively.

Student Affairs Committee Report

Ms. Smiley asked Dean of Students Mark Blaweiss to report on the Committee meeting of April 22. He deferred to the Finance and Audit Committee, which received two recommendations from Student Affairs.

Finance and Audit Committee Report

Dr. Raeburn reported on the Committee meeting at 9 AM. The Committee considered recommendations from the Student Affairs Committee to recommend BOT approval of the increases in student health fees and housing fees. Dean Blaweiss explained the rationale for the increases. Mr. Misemer moved, seconded by Mr. Cranor, that the BOT approve the proposed \$.87 increase per credit in the Student Health Fee, from \$2.59 to \$3.46 per credit hour, be approved, effective AY 2003-04; it was approved unanimously. Col. Presha moved, seconded by Mr. Misemer, that the Housing Rate Increases for AY 2003-04 (5% except for a 15% increase for Pei singles) be approved; the increases were approved unanimously.

Dr. Raeburn presented the next item with the Committee's recommendation for BOT approval, a proposed increase in the Cell Biology Material and Supply Fee. The increase (from \$25 to \$50 per each student enrolled in the course) is the maximum allowed by the state, but it will not begin to cover the real cost of the lab supplies (\$282 per student). Mr. Misemer moved, seconded by Mr. Cranor, that the proposed increase in the material and supply fees for cell biology labs be approved, effective AY 2003-04 and the motion was approved unanimously.

VP Martin presented the next item with the Committee's recommendation for approval, a request for Parking Fine Increases. Mr. Martin explained that approval of the proposed increases in parking fines will enable NCF to use a new and efficient E-Park web-based system of issuing permits, tracking citations, and collecting fines for FY 2003/04. Dr. Raeburn so moved, seconded by Rev. Dupree, and the increases were approved unanimously.

Mr. Martin introduced Ms. Lara Sladick, Director of Human Resources, who presented NCF's Draft Equity Accountability Program Report for 2001-02 for BOT approval prior to submission to the Florida Board of Education. Dr. Raeburn so moved, seconded by Mr. Cranor; it was approved unanimously.

Dr. Raeburn also moved to approve proposed Treasury Services with Bank of America, seconded by Mr. Cranor; it was approved unanimously. Col. Presha noted that the students registered a request for an ATM on campus.

Strategic Planning Committee Report

Mr. Cranor reported that the Committee would meet at 1:00 P.M. today and report at the next BOT meeting.

Land Acquisition Committee Report

Mr. Martin reported that the Committee met on April 22. Appraisals have been done on the Circus Hall of Fame property, the #1 priority property, and there has been some contact with the property's representative. Other properties of interest include the Car Museum and those properties on 58th St. He noted that the campus footprint issue must be resolved with USF S/M before action can be contemplated on properties fronting Route 41.

Campus Master Planning

Mr. Martin reviewed a Campus "To Do" List of items related to Campus Master Planning and explained that although the process exercise is going slowly, careful and deliberate progress is being made. No BOT action is necessary at this time. Many issues are contentious, such as the location and usage of the roadways, the parking situation is strained, the current infrastructure must be maintained, and enrollment increases are putting pressure on the campus. He reiterated the need for prompt resolution of the campus footprint issue between President Michalson and CEO Stryker of USF S/M, so planning by both institutions can move forward. A proposed new NCF Social Sciences building is third in priority on the PECO list, so its funding may become a reality within two to three years. Ms. Smiley suggested that some more Pei-like modern architecture might be in order on the NCF campus, complementing the Mediterranean Revival style of the historic buildings, the new Caples complex, and the Keating Center. Mr. Allen suggested an interfaith chapel be considered if legal. President Michalson opined that a reconfigured Palmer campus could be a natural gathering place for the long term. He suggested it could function as the Florida equivalent of a New England green and commended this vision to the BOT for consideration.

Action on Police Benevolent Association Voluntary Recognition

Chairman Johnson proposed that the BOT voluntarily recognize the Police Benevolent Association, Inc. as the exclusive collective bargaining agent for certain members of New College of Florida University Police Department. It was so moved by Mr. Cranor, seconded by Mr. Misemer and approved unanimously.

Other Business

Chairman Johnson recognized *The Catalyst* reporters at the meeting for their fine work on the student newspaper.

He announced that the third annual Sonia Kovalsky High School Math Day for local female high school students and their math teachers was taking place today in the Sudakoff Conference Center, 9:00 AM to 3:00 PM.

New College of Florida and the Florida West Coast Symphony will present compositions by New College Students performed by the Florida Wind Quintet today at 4:00 P.M. in Sainer Pavilion .

President Michalson announced that the speaker for Commencement on May 23, 2003 will be Trustee Alexis Simendinger.

Chairman Johnson asked the Board to consider a variety of options for the 2003-2004 schedule of meetings. Consensus was to retain a Saturday BOT meeting schedule. Chairman Johnson asked for and received authority to postpone the June 7, 2003 meeting or to schedule it as a telephone conference call meeting.

Chairman Johnson appointed the following nominating committee for the Annual Meeting on July 12, 2003: John Cranor; Ken Misemer; Vicki Raeburn; Mickey Presha; and President Michalson.

Since there was no further business, the meeting was adjourned at 12:10 P.M.

Respectfully submitted,

Suzanne Janney
Assistant Secretary