

**New College of Florida Board of Trustees
Approved Minutes
Meeting of November 9, 2002**

Members in Attendance: Bob Johnson, Chairman; John Cranor, Vice Chairman; Robert Blalock; Gen. Rolland Heiser; Andrew Hossack; Dr. Meg Lowman; Kenneth Misemer; Col. Mickey Presha; Dr. Vicki Raeburn; Alexis Simendinger; Jane Smiley. **Ex Officio:** Gordon E. Michalson, Jr., President. **Not Present:** Robert N. Allen; Rev. Jerome Dupree.

Call to Order

Chairman Johnson called the meeting to order at 10:01 A.M., called the roll, and led the Pledge of Allegiance. He noted that Rev. Dupree was officiating at a funeral; Mr. Allen was ill.

Acknowledgement of Notice of Meeting

Chairman Johnson requested and received acknowledgement from General Counsel David Smolker that the meeting had been duly noticed. The Notice of Public Meeting was published on October 28, 2002.

Approval of Minutes

The Minutes of the teleconference meeting of October 17, 2002 were approved as submitted, as were the amended approved Minutes of the meeting of August 24, 2002.

Chairman's Report

Mr. Johnson commented on the recent *Wall Street Journal* article featuring New College's virtual tour and other mentions of the College in the national press. He announced that NCF license plates are now available. With regard to the re-election of Governor Bush and the passage of Amendment 11, calling for the creation of a statewide governing board for Florida's public universities, Mr. Johnson predicted that the new board would focus on systemic issues such as equitable distribution of funding, state matching funds, and negotiations with the UFF, but would leave individual institutional management to local boards. However, the statutory authority of local BOTs will be curtailed on January 7. Mr. Johnson announced a Board meeting on Saturday, January 4, 2003 to resolve urgent matters before the NCF BOT. He thanked Student Trustee Andrew Hossack, whose term as elected student body president will end on December 31, 2002, for his service and dedication to the students of New College.

President's Report

President Michalson noted that a memorial service was held yesterday in honor of Jane Bancroft Cook, founder and benefactor of the College. He thanked General Heiser for organizing it and Jane's three daughters, who requested that it be held at New College. Commenting on the recent election results, Dr. Michalson noted that Governor Bush will be in charge of the process of appointing the new Board of Governors, and will likely make minimal changes in the new system. The BOT's challenge will be to respond to a different dynamic in the legislative system and to work with NCF's legislative delegation. In response to the BOT's encouragement of a more mission-driven use of the NCF campus in the summer, Dr. Michalson announced that the College is in conversation with Duke University's Talent Identification Program (TIP) about hosting summer programs for high-achieving high school students on campus. A Duke-TIP team visited NCF in October and is eager to move forward. Dr. Michalson concluded by reporting that he is engaged in fruitful conversations with President Genshaft on the campus management transition issue. A draft document representing a fair and complete transition of full management responsibility for the campus to New College has been completed, and Dr. Michalson has indicated the conditions under which he will sign it.

Deleted: He has met with her several times, alone and off-campus

New College Foundation Report

General Heiser announced that plans for Keating Center (a new \$800,000 facility designed to house the Foundation, the NC Library Assn. and the NC Alumnae/i Assn.) have been approved by the donors, Ed and Elaine Keating, and by the New College Foundation Board. Foundation Executive VP Jim Harman briefed the Board on the facility's site plan, Mediterranean Revival architecture, and design. At General Heiser's request, Col. Presha moved to have the Board approve the Keating Center's design concept and to execute a lease agreement with the State of Florida's Internal Improvement Fund; Mr. Cranor seconded and the motion carried. Colonel Presha made a second motion to authorize the NCF administration to take all further actions necessary to finalize the lease arrangements; Mr. Cranor seconded and the motion carried unanimously. General Heiser announced the groundbreaking will be held on February 7, 2003. With respect to the Foundation's recent audit identifying internal borrowing problems as a result of the market downturn, he noted that a separate loan with a schedule of repayment had been put in place. He

indicated that the Foundation's 2001 Annual Report includes sections on the NC Library Association and the NC Alumnae Assn., which respectively merged with the Foundation on May 1 and June 30, 2002.

Presidential Search Committee Report

General Heiser announced that the Committee has reduced the pool to four active candidates: Alan Dillingham of St. Mary's College; Marvin Henberg of Linfield College, Gordon Michalson of New College of Florida, and Axel Steuer of Gustavus Adolphus College. The candidates will be invited to campus for interviews, and the pool will be reduced to two by the Search Committee. The Committee will make its recommendation to the BOT on January 4, 2003, and that recommendation will be passed on to the Florida Board of Education, as required by law.

Building and Grounds Committee Report

Mr. Blalock reported the Committee met on Oct. 30 and reviewed the Sasaki proposals. The Committee is compiling a list of deferred maintenance issues.

President Michalson asked the BOT to revisit a proposal he presented at the Aug. 24th meeting for using portable units to house additional USF on campus, freeing up existing campus space for use by NCF staff. Instead, he asked for a motion in support of rejecting the idea of portables on the campus altogether if need be. Discussions with local USF Sarasota-Manatee leadership have been difficult. Thus, he requested a motion of support for the principles under which the Board has been operating and the authority for his administration to make changes as necessary in dealing with USF S-M. Simply put, this means if no new existing space on campus is opened up for New College, New College will not support portables. Ms. Simendinger moved to authorize rejection of the portables and explore other options to serve the space needs of the College as well as to support the existing principles and give authority to the administration to make changes as necessary in dealing with campus management and space allocation issues with USF S-M. Her motion was amended by Mr. Cranor to prohibit both portables and the co-financing of any space in the absence of approval of the administration of the arrangements; it was seconded and the motion carried unanimously.

Academic Affairs Committee

Mr. Misemer asked Provost Callahan and Dean of Admissions Bauman to report on the Committee's joint meeting with the Foundation's Educational Policy and Procedures Committee on Nov. 7. Dr. Callahan announced that SACS has indicated NCF requires only the first full year's audited financial statements to complete all thirteen Conditions of Eligibility and be authorized for an accreditation site visit. Faculty searches are in process for positions in German, Social Sciences with a specialization in environmental issues, History, and Judaic Studies. A computerized Student Evaluation System is now online. This fall, Dr. Callahan led a faculty review of some key academic program issues and in the spring she will address issues of faculty governance and criteria for retention, tenure, and promotion. A recent "landmark" statement from the Chancellor's Office affirmed the special nature of the New College curriculum and offered protection of its unique academic program from SUS standardization by exempting NCF from many requirements. Dean Bauman commented on the entering class of 2002, the second largest in history and one of best ever in terms of academic quality indicators. He urged BOT members to attend the Admissions Open House on Nov. 10, for which 200 students have registered. New College's participation in the Venture Scholars Program will provide access to top minority students who are interested in math, science, and engineering. He distributed a new NCF CD-ROM containing a wealth of information.

External Affairs Committee

Ms. Simendinger reported that 16 people attended the Committee's 9:00 AM meeting. Chairman Johnson, Counsel Smolker, and Hugh MacMillan provided an update on the political picture. An event will be scheduled in Tallahassee in February 2003 for legislators and staffers, probably a dinner, to make sure NCF is on their minds. A favor of some sort -- a puzzle cube was demonstrated -- will be developed to leave in legislative offices as an NCF presence. Steve Schroer gave an update on public affairs and national media publicity; he presented the new wallet card and "Fast Facts" booklet. The Florida "Rapid Response Network" is still under development. A NCAA event at the National Press Club on Nov. 14 will showcase President Michalson; a pre-event will be held for prospective freshmen from the DC area, organized by Dean Bauman. Dean Blaweiss is supporting the External Affairs Committee's efforts to promote NCF to the wider world through development of a Parent-Student Affairs Task Force (meeting Nov. 9 at 3:00 P.M.)

Finance and Audit Committee Report

Dr. Raeburn reported the Committee considered three major items at its 9:00 AM meeting: (1) the 2002-2003 operating budget; (2) the cafeteria benefits plan that NCF must take over from the state; and (3) operational items. Dr. Raeburn noted that NCF is contracting out to three other institutions in the state system for relationships to leverage delivery of best-demonstrated practices in areas such as audit, software, facilities management, and other functions. She commended VP Martin for his efforts in these areas.

Student Affairs Committee

Dr. Lowman reported the joint meeting with the Foundation's Student Affairs Committee on Nov. 7th focused on three new initiatives: support programs for first-year students, student wellness, and diversity efforts. Dean of Students Mark Blaweiss added that the most critical student affairs issue is the projected enrollment growth and the need that creates for additional residence halls and renovating or rebuilding the Pei complex. The College opened this fall with 460 beds and 482 students needing housing; 22 students were placed in the Ramada Inn as a short-term solution. A process of fact-finding prior to contracting with a development firm to work up a plan and concept for 257 new beds has been started; a student-faculty-staff task force was appointed by the President to work on the design and location of the proposed residence halls. Recommendations will come to the BOT for approval. The College will conduct an all-inclusive study to determine what is to be done with Pei. The goal is to reach 600+ beds total, sufficient to maintain 75-80% of the student body living on campus. The Student Center expansion/renovation is another project requiring private funding, since state funds cannot be used.

Land Acquisition Committee

Mr. Johnson reported on the first meeting of the Committee on Oct. 30. Since 50% of the total funds needed for capital land acquisition may be available from the state if they are matched by private funds, the Committee first agreed that its guiding principle would be to acquire the land (or control of land) contiguous to the property the College now occupies. They discussed land parcels and prioritized them by vote for acquisition. Top priorities are: (1) Circus Hall of Fame four-acre property at the entrance to the College on Bay Shore Road; (2) Bellam's House of Cars, adjacent to the East Campus, on land leased from the Sarasota-Bradenton Airport Authority; and (3) Ramada Inn property on US 41. NCF currently has \$1.5 million allocated from the legislature for land acquisition; if its Ring Plaza (Band Room) property on the SE corner of US 41 and University Parkway were leveraged (via a land swap) as part of the land acquisition process, it would increase the total resources available to acquire the desired parcels. Mr. Martin stated that BOT action on land acquisition triggers state cooperation. Ms. Simendinger moved that the Board authorize action to acquire a fee simple title to Priority 1, leasehold rights to Priority 2, and both fee simple title and leasehold rights to Priority 3; the motion was seconded by Mr. Cranor and carried unanimously. Mr. Johnson requested the Land Acquisition Committee meet again in mid-November.

BOT Action on Proposed Rule 6C11-4.004, Waiver of Tuition and Fees

General Counsel Smolker deferred this item from the BOT's Oct. 17 rulemaking meeting. Effective July 1, 2002, the Board is required to set tuition and fees and to deal with the issue of waivers, specifically for NCF, waivers of fees for externally sponsored programs and waivers in the form of merit-based student financial aid. The purpose of the revision of Proposed Rule 6C11-4.004 is to implement the tuition and fee waivers encompassed within FBOE Rule 6C7.008 and authorized by the 2002-2003 General Appropriations Bill. Mr. Cranor moved to approve the proposed rule and authorize publication of notice of adoption of the proposed rule; his motion was seconded by Mr. Misemer and the motion carried unanimously.

Overview and Update on Collective Bargaining Matters

Mr. Smolker presented a written overview of the status of the collective bargaining matters. Unless the statutes change, the NCF BOT (or its successor organization, since the BOT will be dissolved on Jan. 7, 2003) will become the employer of record on Jan. 7, 2003. Through its agents, NCF's BOT will have to collectively bargain with any duly certified organization; it will also become the legislative body for purposes of bargaining statute and will have to resolve impasses. Mr. Smolker stated that the College desires to maintain the status quo, preserve the right of all employees to collectively bargain or not, adhere to the rights and laws of collective bargaining, and initiate campus-wide discussion on collective bargaining. Dr. Michalson noted his own understanding that, despite the unusual circumstances, there are virtually no circumstances under which the fundamental rights of the faculty and staff would not be protected. This was affirmed by Mr. Smolker and Mr. Johnson. Dr. Fred Strobel, President of the NCF-UFF chapter, noted that the NCF chapter has the largest percentage participation of organized faculty within the State University System. UFF is the only one of NCF's three unions that has contacted the BOT. The Board has taken no position at all on collective bargaining matters. Florida statutes establish the UBOTS as the public

employers of record. Collective bargaining is not expected to begin before the post-Jan. 7th status of the UBOTS is resolved.

Report on Revisions to Florida School Code (effective Jan. 7, 2003)

A written report was provided by Mr. Smolker.

Report on Passage of Constitutional Amendment 11

Mr. Smolker reported on the creation of a new statewide Board of Governors through passage of this amendment, which transfers control of the state universities from the Legislature to this constitutionally-authorized 17-member board. The State Board will determine the power of the UBOTS, although some changes will be constitutionally dictated. The number of UBOT members will be reduced by one, because the president of each faculty senate will be required to sit on each UBOT. Mr. Smolker stated that there was a need to provide input to the Governor as to who should be appointed to the new Board of Governors, and a need to request that the structure of the local UBOTS not be changed any more than necessary.

BOT Action on NCF Salary Reduction Cafeteria Plan

VP Martin presented this housekeeping item in anticipation of the Jan. 7, 2003 date on which NCF becomes the public employer for its employees. He requested a motion to adopt the current State of Florida Salary Reduction Cafeteria Plan of benefits (health, life, supplemental insurance plans; medical reimbursement and dependent care components). Dr. Raeburn so moved; the motion was seconded by Ms. Simendinger, and carried unanimously.

BOT Action on NCF FY 2002-2003 Operating Budget

Mr. Martin presented the official operating budget for the year, refined from the preliminary budget approved earlier by the Board and much more detailed. He requested a motion to approve the College's FY 2002-2003 operating budget as presented, with an increase of \$1.4 million in E&G funding from last year. Mr. Cranor so moved; the motion was seconded by General Heiser and it carried unanimously.

BOT Action on NCF Revised Capital Improvement Plan for FY 2003 – FY 2008

Mr. Martin presented a revised Capital Improvement Plan for FY 2003- FY2008, which was developed in response to Senator-elect King's suggestion that NCF submit a land acquisition request for state funding, to be matched 50% by private funds. The total amount needed for additional land acquisition was estimated at \$11 million, or \$5.5 million each from public and private sources. Since NCF has already been allocated \$1.5 million by the Legislature, the CIP revised request is for \$4 million. VP Martin requested a motion to approve the revision to the Capital Improvement Plan with a line item of \$4 million for land acquisition as the second priority. Dr. Raeburn so moved; the motion was seconded by Ms. Smiley and carried unanimously.

Campus Master Plan Presentation and Discussion – Sasaki Associates

Greg Havens of Sasaki Associates presented a PowerPoint overview of background information and options for consideration to guide further development of the NCF Campus Master Plan. Mr. Johnson stated that is in a fact-finding stage only; no Board action will be taken at this time. Dr. Raeburn suggested that a set of principles to guide the planning process be developed. The anticipated NCF growth plan and the continuing presence of USF S-M until relocation will affect planning issues such as parking, security, and classroom, office, dormitory space, etc. A timeline with data on these issues would be a useful planning tool. General Heiser noted that a set of general principles guided campus planning in the 1980s. Ms. Simendinger questioned if Dort Promenade could be reopened to vehicular traffic. Mr. Havens responded that the old roadbed had been demolished as part of converting the road to a pedestrian walkway and that it would be quite costly to convert it back to a road. Dr. Lowman asked for information on Sasaki's expertise in planning subtropical landscapes. Chief O'Casio noted that security should be considered in planning the location of new buildings. Chairman Johnson concluded by stating that a BOT planning workshop would be held at a later date when more information has been collected. There will also be public hearings on the campus master plan, when all of the elements in the plan are prepared. In the meantime, he invited individuals to register comments or contribute to a list of guiding principles by e-mailing Mr. Martin at jmartin@ncf.edu <<mailto:jmartin@ncf.edu>>. [Note: The BOT's workshop session on planning will be scheduled in conjunction with the February 8, 2003 BOT meeting, not the January 4, 2003 meeting as originally suggested.]

Since there was no further business, the meeting was adjourned at 1:14 P.M.

Respectfully submitted,

Suzanne Janney

Assistant Secretary and Agency Clerk