2011-2012 State of Florida Program Petition

New College of Florida – Office of Admissions and Financial Aid

New College ID Number	Telephone Number
Student's Name	E-mail Address
Student's Address	City, State, Zip Code

Section 1: General Information

Please consider my request for a financial aid petition for the following State of Florida program(s):

- ❑ Florida Academic Scholars Award (100% Bright Futures)
- ❑ Florida Medallion Scholars Award (75% Bright Futures)
- ❑ Florida Gold Seal Vocational Scholars Award
- ❑ Florida Academic Top Scholars Award
- ❑ Florida Student Assistance Grant
- ❑ Florida First Generation Grant
- ❑ Federal BYRD Scholarship

Section 2: Write a *Statement of Illness or Emergency*

Prepare and submit a *Statement of Illness or Emergency* by using the enclosed information sheet. Attach documentation validating the illness or emergency you describe in your *Statement* (see attached information sheet for the documents required for petition.)

***Note**: Failure to provide a written Statement of Illness or Emergency and appropriate supporting documentation will result in your petition either being denied or delayed.*

Section 3: Review Process:

You will be sent notification of the results of our review as soon as possible (usually within 2 weeks.)

Office of Financial Aid Use Only

Decision:

☐ Approved ☐ Denied ☐ Need Additional Information

Reviewer:_____ Date:_____

5800 Bay Shore Road – Sarasota, FL 34243-2109
(941) 487-5000 – FAX: (941) 487-5010 – ncfinaid@ncf.edu

2011-2012 State of Florida Program Petition – Page 2

New College of Florida – Office of Admissions and Financial Aid

INFORMATION SHEET – Keep this page for your records

The Florida Statues provide a petition process for students who do not meet academic progress requirements for renewal of State student financial aid. The Statues allow exceptions to be made when students fall below the minimum requirements for renewal (credit hours earned and/or grade point average) due to a verifiable illness or emergency. The petition documentation must present a clear connection between the illness or emergency and the student's poor academic performance.

Preparing your *Statement of Illness or Emergency*

1. Type a letter stating the illness or emergency which you believe caused you to not meet the renewal requirements for the State of Florida student aid program(s).
    i. At minimum, your letter must include:
        a) The dates involved
        b) Details about the illness or emergency
        c) How the illness or emergency affected you and your academic record
        d) How you have overcome this illness or emergency and why you feel ready to resume your education
2. Sign and date your petition.
3. Attach supporting documentation to support your letter. Please try to submit as much supporting documentation as possible to assist the Office of Financial Aid in reviewing your petition.
4. Mail or fax your petition, letter, and supporting documentation to the Office of Financial Aid.

Examples of Supporting Documentation

Documentation to verify the illness or emergency may include, but is not limited to, one or more of the following:

1. For illness:
    a) A copy of a bill for services rendered by a medical or mental health professional
    b) A written statement from a medical or mental health professional describing the dates and services provided
    c) A written statement from your academic advisor, credible professional, clergy, or other appropriate person describing the impact of your illness on your academic performance

2. For emergencies:
    a) An objective report of the occurrence, such as a police report, divorce documents, insurance damage reports for natural disasters, bill for services related to the emergency, or an obituary
    b) A written statement from a medical or mental health professional describing the dates and services provided
    c) A written statement from your academic advisor, credible professional, clergy, or other appropriate person describing the impact of your emergency on your academic performance