

NEW COLLEGE OF FLORIDA FACT BOOK 2003-2004

New College of Florida



INTRODUCTION

The *New College of Florida Fact Book, 2003-2004* provides current data on students and the academic program at the eleventh member institution of the State University System of Florida.

The *Fact Book* follows the format established by the Common Data Set widely used by college guide publishers for gathering data on undergraduate education, particularly the year's fall entering class. By standardizing the definition of key terms, the Common Data Set helps assure that data will be comparable across institutions. Common Data Set definitions are produced at the back of the *Fact Book*.

The Table of Contents lists each table by title. In a few instances, a group of closely related tables appears in the Table of Contents under a single heading. Tables added to the Common Data Set by New College are asterisked. These tables capture information useful to the College and sought by particular constituencies.

For the most part, the *Fact Book* omits narrative information about New College that is readily available in other College publications. A listing of selected sources on New College, with the offices that publish them, is found on page vi.

Special thanks to the many New College units that contributed data to the *Fact Book, 2003-2004* and to Matthew Williams, who produced the volume this year.

Suzanne Janney, Editor
Special Assistant to the President
Cook Hall 125
New College of Florida
Tel: 941-359-4390; Fax: 941-359-4526
janney@ncf.edu

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PUBLISHED SOURCES ON NEW COLLEGE OF FLORIDA

For:

Illustrated description of the college:

New College "Viewbook"
Office of New College Admissions
Robertson Hall, Bayfront Campus (941-359-4269)
Additional descriptive material about New College is available from Admissions.

**Academic program and graduation requirements, descriptions of areas of concentration (majors),
academic regulations, faculty and staff, other institutional information:**

General Catalog
Published on the web at www.ncf.edu
Click on General Catalog (under Useful Links)
Office of the Academic Vice President and Provost
Cook Hall, Bayfront Campus (941-359-4320)

Alumnae/i activities:

New College Nimbus (alumnae/i newsletter)
On the web: www.newcollege.org
New College Alumnae/i Association
College Hall, Bayfront Campus (941-359-4324)

Course offerings (current):

Course Descriptions and Class Schedule (by semester)
On the web: www.ncf.edu, click on Registrar and Course Schedule
Also: Office of the Registrar
Building D, Bayfront Campus (941-359-4230)

New College Foundation, Inc.:

Annual Report, The Gateway Report (newsletter)
New College Foundation, Inc.
Robertson Hall, Bayfront Campus (941-355-2991)

Student life:

Living While You Learn: A New College Student Handbook
Published on the web: www.ncf.edu, click on Residence Life
Office of Student Affairs
East Campus (941-359-4250)

Student publications:

The Catalyst
The Catalyst is organized as an academic tutorial under faculty sponsorship.
Funded by the New College Student Alliance
Hamilton Center, Box 75
On the web at <http://studentweb.ncf.edu/catalyst>

ACCREDITATION

New College of Florida is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone number 404-679-4501), under the umbrella accreditation of the University of South Florida, to award the Bachelor of Arts degree.

A. GENERAL INFORMATION

- A1. **Address information:**
New College of Florida
5700 North Tamiami Trail
Sarasota, FL 34243-2197
Main phone: 941-359-4700
New College Web Site: <http://www.ncf.edu>. On-line application available.
Admissions: 941-359-4269. FAX: 941-359-4435. E-mail: admissions@ncf.edu
Administrative Offices: 941-359-4310; FAX: 941-359-4655
Registrar: 941-359-4230. E-mail: records@ncf.edu
- A2. **Source of institutional control:** Public.
- A3. **Classification:** Residential, coeducational liberal arts college.
- *A3a. **Carnegie Classification:** New College is classified by the Carnegie Foundation for the Advancement of Teaching as a Baccalaureate Liberal Arts (BA/LA) institution.
- A4. **Academic calendar:** 4 - 1 - 4.
- A5. **Degree offered:** Bachelor of Arts.

B. ENROLLMENT AND PERSISTENCE

B1. Institutional enrollment

	FULL-TIME		PART-TIME	
	Men	Women	Men	Women
Undergraduates				
Degree-seeking, first-time freshmen	63	94	0	0
Other first-year, degree-seeking	17	25	0	0
All other degree-seeking	182	290	0	0
<i>Total degree-seeking</i>	262	409	0	0
All other undergraduates enrolled in credit courses	0	0	0	0
<i>Total undergraduates</i>	262	409	0	0
First-Professional				
First-time, first-professional students	0	0	0	0
All other first-professionals	0	0	0	0
<i>Total first-professional</i>	0	0	0	0
Graduate				
Degree-seeking, first-time	0	0	0	0
All other degree-seeking	0	0	0	0
All other graduates enrolled in credit courses	0	0	0	0
<i>Total graduate</i>	0	0	0	0
Total all undergraduates				671
Total all graduate and professional students				0
GRAND TOTAL ALL STUDENTS				671

*B1a. **Total transfers, number (percentage):** 144 (21.5% of total undergraduates)

*B1b. **Florida residents for tuition purposes, number (percentage):** 513 (76.5%)

B2. Enrollment by racial/ethnic category:

	Degree-Seeking First-Time First Year	Degree-Seeking Undergraduates (include first-time first-year)	Total Undergraduates (both degree- and non-degree- seeking)
Nonresident aliens	6	16	16
Black, non-Hispanic	4	11	11
American Indian or Alaskan Native	0	2	2
Asian or Pacific Islander	4	22	22
Hispanic	13	47	47
White, non-Hispanic	128	560	560
Race/ethnicity unknown	2	13	13
TOTAL	157	671	671

***B2a. Students by age, number (percent):**

Age group	Number (percent)
<16	0 (0%)
16-21	551 (82.1%)
22-24	94 (14.0%)
25-29	17 (2.5%)
30-34	4 (0.6%)
35-39	2 (0.3%)
40-49	2 (0.3%)
>50	1 (0.2%)

***B2b. Average age of students:**

First-time, first-year, (freshman) students	All Students
18.6	20.8

***B2c. Enrollment by U.S. College Board region:**

	First-time, first-year students*	All*	% of All*
New England (Northeast)—ME, VT, NH, MA, CT, RI	4	14	2
Middle States (Middle Atlantic)—NY, PA, NJ, DE, MD, DC	16	50	8
South minus FL – AL, GA, KY, LA, MS, NC, SC, TN, VA	9	38	6
Florida	112	505	76
Midwest—MI, OH, WV, IN, IL, WI, MN, IA, MO, KS, NE, SD, ND	10	32	5
Southwest—TX, NM, OK, AR	0	10	2
West—MT, ID, WY, WA, OR, CA, NV, UT, CO, AZ, HI, AK	5	17	3

*Excludes U.S. nationals with non-U.S. home addresses (5 persons total, 1 first year student).

***B2d. International students by country:**

	First-time, first-year students	Total
Brazil		1
Bulgaria		2
Canada	1	1
China		1
Colombia		1
Ecuador		1
Germany		1
Japan		1
San Salvador	1	1
Trinidad and Tobago	1	1
United Kingdom		1
Venezuela	1	1
Total international students	4	13
Total number of countries	4	12
Internationals as percent of student body	2.5% (percentage of 1st-time, 1st-year students)	1.9%

B3. Number of bachelor's degrees awarded July 1, 2002 to June 30, 2003: 138

Graduation Rates

B4.	Initial 1997 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:	145
B5.	Of the initial 1997 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	0
B6.	Final 1997 cohort, after adjusting for allowable exclusions: (subtract question B5 from question B4)	145
B7.	Of the initial 1997 cohort, how many completed the program in four years or less (by August 31, 2001):	91
B8.	Of the initial 1997 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2001 and by August 31, 2002):	14
B9.	Of the initial 1997 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2002 and by August 31, 2003):	3
B10.	Total graduating within six years (sum of questions B7, B8, and B9):	108
B11.	Six-year graduation rate for 1997 cohort (question B10 divided by question B6):	74%

***B11a. New College graduates for a 10-year period (includes transfers and spring admissions) by year of entry:**

Entry year	Begin	Graduated	% Graduated
91-92	178	100	56
92-93	172	114	66
93-94	193	126	65
94-95	192	129	67
95-96	188	122	65
96-97	189	137	72
97-98	192	140	73
98-99	203	128	63
99-00	198	104	53
00-01	221	26	12

B12-B21. Not applicable.

B22. Percent of fall 2002 entering first-time bachelor's degree-seeking undergraduate students who enrolled in fall 2003: 82%.

C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

Applications

C1. First-time, first-year (freshman) students:

Total first-time, first-year (freshman) men who applied	205
Total first-time, first-year (freshman) women who applied	360
Total first-time, first-year (freshman) men who were admitted	125
Total first-time, first-year (freshman) women who were admitted	218
Total full-time, first-time, first-year (freshman) men who enrolled	63
Total part-time, first-time, first-year (freshman) men who enrolled	0
Total full-time, first-time, first-year (freshman) women who enrolled	94
Total part-time, first-time, first-year (freshman) women who enrolled	0

C2. Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability):

	Yes	No
Do you have a policy of placing students on a waiting list?	X	
If yes, please answer the questions below for fall 2003 admissions:		
Number of qualified applicants placed on waiting list	24	
Number accepting a place on the waiting list	21	
Number of wait-listed students admitted	15	

Admission Requirements

C3. High school completion requirements:

High school diploma is required and GED is accepted	X
High school diploma is required and GED is not accepted	
High school diploma or equivalent is not required	

C4. General college-preparatory program requirements for degree-seeking students:

Required	X
Recommended	
Neither required nor recommended	

C5. **Distribution of high school units required and/or recommended:**

	Units Required	Units Recommended
Total academic units	18	20
English	4	4
Mathematics	3	3 or more
Science	3	3 or more
Of these, units that must be lab	2	2 or more
Foreign language	2	2 or more
Social studies	3	3 or more
History	Included in Social Studies	
Academic electives	3	5
Other		

Basis for Selection

C6. **Basis for applicant selection:**

Open admission policy for all students	N/A
Open admission policy for most students, but selective admission to some programs	N/A
No open admission. Selective admission for all students.	X

C7. **Relative importance of academic and non-academic factors in first-time, first-year, degree-seeking (freshman) students admission decisions:**

	Very Important	Important	Considered	Not Considered
Academic				
Secondary school record	X			
Class rank			X	
Recommendation(s)		X		
Standardized test scores		X		
Essay	X			
Nonacademic				
Interview			X	
Extracurricular activities			X	
Talent/ability			X	
Character/personal qualities		X		
Alumnae/i relation			X	
Geographical residence			X	
State residency			X	
Religious affiliation/commitment				X
Minority status				X
Volunteer work			X	
Work experience			X	

C8. Entrance Exams

C8a. Use of entrance exams in admission decisions for first-time, first-year, degree-seeking applicants:

	Yes	No
Use of SAT I, SAT II, or ACT scores in admission decisions for first-time, first-year, degree-seeking applicants	X	

If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission.

	Require	Recommend	Require for some	Consider if submitted	Not Used
SAT I					
ACT					
SAT I or ACT (no preference)	X				
SAT I or ACT--SAT I preferred					
SAT I or ACT--ACT preferred					
SAT I and SAT II					
SAT I and SAT II or ACT					
SAT II				X	

In addition, does your institution use applicants' test scores for placement or counseling?

	Yes	No
Placement		X
Counseling		X

C8b. Use of SAT I or II or the ACT for placement only: No.

C8c. Test scores submission deadlines:

Latest date by which SAT I or ACT scores must be received for fall-term admission	May 1, 2003
Latest date by which SAT II scores must be received for fall-term admission	N/A

Freshman Profile

C9. Enrolled first-time, first-year (freshman) students' SAT/ACT test scores:

Percent and number of first-time, first-year (freshman) students enrolled in fall 2003 who submitted national standardized (SAT/ACT) test scores (for all enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores).

Percent submitting SAT scores	96%	Number submitting SAT scores	150
Percent submitting ACT scores	41%	Number submitting ACT scores	65

First-time freshman test scores

	25th Percentile	75th Percentile
SAT I Verbal	640	730
SAT I Math	590	680
ACT Composite	25	30
ACT English	26	31
ACT Math	24	29

Percent of first-time, first-year (freshman) students with scores in each range:

	SAT I Verbal	SAT I Math
700-800	42.00%	14.67%
600-699	50.00%	58.00%
500-599	7.33%	24.67%
400-499	0.67%	2.66%
300-399	0.00%	0.00%
200-299	0.00%	0.00%

	ACT Composite	ACT English	ACT Math
30-36	27.70%	40.00%	20.00%
24-29	66.15%	44.62%	60.00%
18-23	6.15%	15.38%	20.00%
12-17	0.00%	0.00%	0.00%
6-11	0.00%	0.00%	0.00%
Below 6	0.00%	0.00%	0.00%

C10. Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (information for those students who submitted high school rank information):

Percent in top tenth of high school graduating class	45%
Percent in top quarter of high school graduating class	75%
Percent in top half of high school graduating class	97%
Percent in bottom half of high school graduating class	3%
Percent in bottom quarter of high school graduating class	0%
Percent of total first-time freshmen who submitted high school class rank:	82%

C11. **Percentage of all enrolled, degree-seeking, first-time, first-year students who had high school grade-point averages within each of the following ranges, on 4.0 scale:**

Percent who had GPA of 3.0 and higher	98.70%
Percent who had GPA between 2.0 and 2.99	1.30%
Percent who had GPA between 1.0 and 1.99	0.00%
Percent who had GPA below 1.0	0.00%

C12. Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA:	3.82
Percent of total first-time, first-year (freshman) students who submitted high school GPA:	98.09%

*C12a. **Percent of first-time, first-year (freshman) students with specialized high school course or curriculum selection:**

Honors	8.92%
Advanced Placement	69.43%
International Baccalaureate programs, offered as an option by selected high schools worldwide, with standardized, enhanced curriculum and international examinations.	14.65%
Member schools of the National Consortium of Specialized Secondary Schools of Mathematics, Science and Technology	1.27%

*C12b. **Percent of first-time, first-year (freshman) students by secondary school type:**

Type	Number	Percent
Public schools	136	86.62%
Private schools	10	6.37%
Parochial schools	5	3.18%
Home Schooled	2	1.27%
GED	1	0.64%
International	3	1.91%
TOTAL	157	100%

Admission Policies

C13. **Application fee:**

Does your institution have an application fee?	Yes
Amount of application fee:	\$20.00
Can it be waived for applicants with financial need?	Yes

C14. **Application closing date:**

Does your institution have an application closing date?	Yes
Application closing date (fall):	May 1
Priority date:	February 1

C15. **First-time, first-year students accepted for terms other than the fall?**

Yes	No
X	

C16. **Notification to applicants of admission decision sent:**

On a rolling basis beginning (date):	September
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C17. **Reply policy for admitted applicants:**

Must reply by (date):	Within 30 days of acceptance or by May 1
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C18. **Deferred admission:**

	Yes	No
Does your institution allow students to postpone enrollment after admission?	X	
If yes, maximum period of postponement:	One year	

C19. **Early admission of high school students:**

	Yes	No
Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation?	X	

C20. **Common application:**

	Yes	No
Will you accept the Common Application distributed by the National Association of Secondary School Principals if submitted?	X	
If "yes," are supplemental forms required?	X	
Is your college a member of the Common Application Group?		X

Early Decision and Early Action

C21. **Early decision:**

	Yes	No
Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment?		X

C22. **Early action:**

	Yes	No
Do you have a non-binding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?		X

New College of Florida Fact Book, 2003-2004

***C22a. New College fall entering classes: eight-year comparison (deposited students):**

		Prospect Management				Ends Money Guide			
		2003	2002	2001	2000	1999	1998	1997	1996
A L L	Number of Inquiries	10536	9219	10115	6890	6311	6635	7830	8327
	Number of Completed Application	534	602	617	515	397	473	615	650
	% Converted	5%	7%	6%	7%	6%	7%	8%	8%
	Number Admitted	409	382	371	347	286	319	353	346
	% Admitted	77%	63%	60%	67%	72%	67%	57%	53%
	Number Deposited*	217	210	189	205	171	187	181	187
	Number Enrolled	200	192	189	205	171	187	181	177
	Yield	49%	50%	51%	59%	60%	59%	51%	51%
	Number of Internationals	7	3	2	6	3	6	3	3
	Number from Underrep Pop**	22	13	17	24	16	16	20	22
F R E S H M E N	Number of Freshmen	157	159	150	162	129	138	145	155
	% of Fall Class	79	83%	79%	79%	75%	74%	80%	83%
	National Merit Scholars	8	8	12	11	10	10	21	23
	% of Freshmen	5%	5%	8%	7%	8%	7%	14%	15%
	National Achievement Scholars	2	0	0	1	1	0	0	0
	% of Freshmen	1%	0%	0%	1%	1%	0%	0%	0%
	National Hispanic Scholars	2	2	6	4	0	0	6	5
	% of Freshmen	1%	1%	4%	2%	0%	0%	4%	3%
	Average HS GPA (weighted)	3.83	3.93	3.90	3.90	3.79	3.80	3.88	3.90
	Average SAT Score***	1312	1321	1338	1308	1301	1327	1345	1339
C L A S S	Rank ****								
	Top 10%	44%	51%	60%	57%	56%	56%	58%	65%
Top 20%	61%	82%	79%	81%	76%	78%	86%	89%	
N U M B E R	Number of Florida Residents	110	116	109	119	87	90	103	87
	% FL	70%	73%	73%	73%	67%	65%	71%	56%
	Number of Non-Florida Residents	47	43	41	43	42	48	42	68
	% Non-FL	30%	27%	27%	27%	33%	35%	29%	44%
M A L E	Number of Male	63	49	58	48	46	45	63	68
	% Male	40%	31%	39%	30%	36%	33%	43%	44%
F E M A L E	Number of Female	94	110	92	114	83	93	82	87
	% Female	60%	69%	61%	70%	64%	67%	57%	56%
T R A N S F E R	Number of Transfer	43	33	39	43	42	49	36	32
	% of Fall Class	22%	17%	21%	21%	25%	26%	20%	17%
	Average HS GPA (weighted)	3.26	3.38	3.41	3.56	3.50	3.38	3.47	3.60
	Average College GPA	3.59	3.62	3.56	3.57	3.48	3.58	3.45	3.71
	Average SAT Score**	1218	1230	1279	1252	1260	1252	1288	1280
	Number of Florida Residents	33	22	33	36	25	33	19	16
	% FL	77%	67%	85%	84%	60%	67%	53%	50%
	Number of Non-Florida Residents	10	11	6	7	17	16	17	16
	% Non-FL	33%	33%	15%	16%	40%	33%	47%	50%
	Number of Male	17	15	15	15	17	17	10	14
% Male	40%	45%	38%	35%	40%	35%	28%	44%	
F E M A L E	Number of Female	26	18	24	28	25	32	26	18
	% Female	60%	55%	62%	65%	60%	65%	72%	56%

* Beginning 2002, total number received, not the number remaining at the end of the cycle
 ** Native American, Hispanic, Black (SUS categories)
 *** For those who took the SAT
 **** Of those who reported class rank

D. TRANSFER ADMISSION

Fall Applicants

D1. Transfer admission:

	Yes	No
Does your institution enroll transfer students?	X	
If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities?	X	

D2. Number of students who applied, were admitted, and enrolled as degree-seeking transfer students in fall 2003:

	Applicants	Admitted Applicants	Enrolled Applicants
Men	46	27	17
Women	78	40	25
Total	124	67	42

***D2a. Advanced standing of fall 2003 transfer students:**

Exempted from first semester	14 (33% of transfers)
Exempted from second semester	14 (33% of transfers)
Exempted from third semester	12 (28.5% of transfers)

Application for Admission

D3. Terms for which transfers may enroll:

Fall	X
Winter	
Spring	X
Summer	

D4.

	Yes	No
Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?		X

D5. Items required of transfer students to apply for admission:

	Required of All	Recommended of All	Recommended of Some	Required of Some	Not Required
High school transcript	X				
College transcript(s)	X				
Essay or personal statement	X				
Interview		X			
Standardized test scores	X				
Statement of good standing from prior institution(s)	X				

D6.	Minimum high school grade point average required of transfer applicants (on a 4.0 scale):	2.00
D7.	Minimum college grade point average required of transfer applicants (on a 4.0 scale):	2.00
D8.	Other application requirements specific to transfer applicants: applicants must complete an essay giving reasons for leaving their previous institution, unless they have received or plan to complete an A.A. or A.S. degree prior to enrolling at New College.	

D9. Application priority, closing, notification, and candidate reply dates for transfer students:

	Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
Fall	December 31	Within 3 weeks of notification		December 31	X
Winter					
Spring	May 1	Within 3 weeks of notification		May 1	X
Summer					

D10 – D11. Not applicable.

Transfer Credit Policies

D12. **Lowest grade earned for any course that may be transferred for credit: C**

D13-14. **Maximum number of credits or courses that may be transferred from a two-year or four-year institution:** Three of seven semester-long academic contracts and one of three month-long Independent Study Projects required for graduation may be granted to transfer students. For transfer purposes, a minimum of 52 liberal arts and sciences credits are required for the foregoing.

D15. **Not applicable.**

D16. **Minimum number of credits that transfers must complete to earn a bachelor's degree:** Transfer students must be in academic residence for a minimum of four semester-long academic contracts and two month-long Independent Study Projects.

D17. **Other transfer credit policies:** Only liberal arts and sciences credits from an accredited post-secondary, degree-granting college or university are accepted for transfer.

Arts and sciences courses completed with a grade of “C” or above at an accredited post secondary degree-granting college or university are accepted for transfer credit at New College. Transferable credits must appear on an official transcript. These courses generally fall into the following categories:

Humanities	Natural Sciences	Social Sciences
Art History	Biology	Anthropology
Classics	Botany	Economics
Fine Arts (Studio Arts)	Chemistry	Geography
Languages*	Computer Science	History
Literature	Geology	Political Science
Music	Mathematics**	Psychology
Philosophy	Physics	Sociology
Photography ***		
Religion		

*Language credit (including Sign Language) transfers *only* if the language has been studied for one year or more.

**Mathematics courses accepted for transfer include Pre-Calculus level and above courses. Statistics courses also are accepted for transfer.

***Generally, only one photography course may transfer.

All New College graduates must have been in academic residence for a minimum of four semester contracts and two ISPs. Generally, 16 semester hour credits correspond to one New College semester contract; 4 credits correspond to one ISP.

Number of Credits	Exemptions
Fewer than 16	None
16-19	1 Contract
20-35	1 Contract and 1 ISP
36-51	2 Contracts and 1 ISP
52 or more	3 Contracts and 1 ISP

E. ACADEMIC OFFERINGS AND POLICIES

E1. Special study options available

Accelerated program	X
Cooperative (work-study) program	
Cross-registration	X
Distance learning	
Double major	X
Dual enrollment	
English as a Second Language (ESL)	
Exchange student program (domestic)	X
External degree program	
Honors Program	X
Independent study	X
Internships	X
Liberal arts/career combination	
Student-designed major	X
Study abroad	X
Teacher certification program	
Weekend college	
Other (specify): Academic contract, January Interterm (independent study), narrative evaluation/pass-fail, senior thesis, tutorials, undergraduate research.	X

Special or unique academic programs:

- 1) The New College academic contract whereby each student develops her/his individual academic program of coursework, tutorials, field and lab research, study abroad, and so on, in close consultation with a faculty member. See *Catalog on the Web* www.ncf.edu/Catalog.
- 2) Non-graded, narrative evaluation, which encourages exploration and mastery.
- 3) Intensive "Independent Study Projects" during January which can be highly individual but can also involve group activities, such as an acting workshop or an ecological tour of Florida.
- 4) Competitive grants programs to support student research.

*E1a. Majors (areas of concentration) offered leading to a bachelor's degree:

Anthropology	Humanities	Political Science
Art History	International and Area Studies	Psychology
Biology	Languages: Foreign Language and Literature	Public Policy
Chemistry	Literature	Religion
Classics	Literature: British and American	Russian Language and Literature
Economics	Mathematics	Social Sciences
Environmental Studies	Medieval and Renaissance Studies	Sociology
French Language and Literature	Music	Spanish Language and Literature
Gender Studies**	Natural Sciences	Theater**
German Language and Literature	Philosophy	Urban Studies
History	Physics	Visual Arts

**Available only in conjunction with another area of concentration.

Note: Students may arrange multi-disciplinary, interdisciplinary and special topic concentrations.

***E3a. Majors (excluding General Studies and divisional majors) with the highest enrollment among May 2003 graduates, with the percent of the graduates earning a degree in the major:**

Political Science	8.9%
Psychology	8.3%
Biology	6.5%

***E3b. Distribution of May 2003 graduating seniors by academic division*:**

Social Sciences	43.5%
Humanities	31.2%
Natural Sciences	19.6%
Environmental Studies (Interdisciplinary Studies)	4.3%
General Studies	2.9%

*The total percentage exceeds 100% due to double majors.

***E3c. Percent of May 2003 graduates who undertook study abroad for credit toward their degrees: 25%**

Library Collections

E4.	Books, serial back files, and other paper materials (including government documents) that are accessible through the library's catalog:	257,047
E5.	Current serial subscriptions:	1,852
E6.	Microforms:	530,327
E7.	Audiovisual materials:	4,487
E8.	E-books:	36,000

***E8a. Total endowment: \$30,750,683.** Endowments are held on behalf of New College of Florida by New College Foundation, Inc., an independent, not-for-profit corporation that has been qualified by the federal Internal Revenue Service as an IRC 501(c)3 organization.

F. STUDENT LIFE

F1. Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall 2003 who fit the following categories:

	First-time, first-year (freshman) students	Undergraduates
Percent who are from out of state (exclude international/nonresident aliens)	29%	23%
Percent of men who join fraternities		
Percent of women who join sororities		
Percent who live in college-owned, -operated, or -affiliated housing	98%	70%
Percent who live off campus or commute	2%	30%
Percent of students age 25 and older	0%	3.9%
Average age of full-time students	18.6	20.8
Average age of all students (full- and part-time)	18.6	20.8

F2. Activities offered:

Choral groups	X
Concert band	
Dance	X
Drama/theater	X
Jazz band	
Literary magazine	X
Marching band	
Music ensembles	X
Musical theater	X
Opera	
Pep band	
Radio station*	X
Student government	X
Student newspaper	X
Student-run film society	X
Symphony orchestra	
Television station	
Yearbook	

* 89.9 FM, under 1/2-watt, non-licensed station under FCC experimental community radio authority.

F3. ROTC (programs offered in cooperation with Reserve Officers' Training Corps):

	On Campus	At Cooperating Institution	Name of Cooperating Institution
Army ROTC is offered:	No	No	
Naval ROTC is offered:	No	No	
Air Force ROTC is offered:	No	No	

F4. Housing:

Coed dorms	X
Men's dorms	
Women's dorms	
Apartments for married students	
Apartments for single students	X
Special housing for disabled students	X
Special housing for international students	
Fraternity/sorority housing	
Cooperative housing	
Other housing options (specify): Wellness Housing; specialized housing options may be arranged in response to student interest.	X

G. ANNUAL EXPENSES

G1. Undergraduate full-time tuition, required fees, room and board for 2003-2004 academic year:

In-state	\$3,240
Out-of-state	\$16,473
Nonresident aliens	\$16,473
Required fees: (included in tuition)	\$0
ROOM AND BOARD (on-campus)	\$5,658
ROOM ONLY (on-campus)*	\$3,533
BOARD ONLY (on-campus meal plan)	\$2,125

* Partial board plan required with room. All amounts rounded to the nearest dollar.

G2. Number of credits per term a student can take for the stated full-time tuition:

Minimum	Maximum
36	unlimited

G3. Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)?

Yes	No
	x

***G3a. Tuition increase, last year to current year:**

	Last year (2002-2003)	Current year (2003-2004)	Percent increase
Resident	\$3,020	\$3,240	7.3%
Non-resident	\$13,810	\$16,473	19.3%

G4. If tuition and fees vary by undergraduate instructional program, describe briefly:
N/A

G5. Estimated expenses for a typical full-time undergraduate student:

	Residents	Commuters (living at home)	Commuters (not living at home)
Books and supplies	\$800	\$800	\$800
Room only			\$3,533
Board only		\$2,125*	\$2,125*
Transportation	\$1,100	\$1,100	\$1,100
Other expenses	\$2,570	\$2,570	\$2,570

*Mandatory minimum off-campus meal plan (contact Housing Office for information).

G6. Undergraduate per-credit-hour charges: N/A

H. FINANCIAL AID

Aid Awarded to Enrolled Undergraduate Students

- H1. Estimated aid awarded to degree-seeking undergraduates (using the same cohort reported in Question B1. Aid awarded to international students – i.e., those not qualifying for federal aid – is included. Aid that is non-need-based but that was used to meet need is reported in the need-based aid columns):

	Need-Based (\$)	Non-Need- Based (\$)
Scholarships/Grants		
Federal	\$467,350	\$8,250
State	\$870,760	\$484,315
Institutional (endowment, alumni, or other institutional awards) and external funds awarded by the college excluding athletic aid and tuition waivers (which are reported below)	\$857,391	\$1,046,529
Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	\$33,200	\$78,041
Total Scholarships/Grants	\$2,228,701	\$1,617,135
Self-Help		
Student loans from all sources (excluding parent loans)	\$666,548	\$372,033
Federal work-study	\$0	
State and other work-study/employment	\$65,000	\$0
Total Self-Help	\$731,548	\$372,033
Other		
Parent Loans	\$135,293	\$91,868
Tuition Waivers	\$327,029	\$220,254
Athletic Awards	\$0	\$0

H2. Number of enrolled students receiving aid (aid that is non-need-based but that was used to meet need is counted as need-based aid; full-time freshmen are also counted as full-time undergraduates):

	First-time full-time freshmen	Full-time undergraduate (incl. fresh.)
a) Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2003 cohort)	157	671
b) Number of students in line a who were financial aid applicants (include applicants for all types of aid)	105	373
c) Number of students in line b who were determined to have financial need	63	278
d) Number of students in line c who received any financial aid	63	273
e) Number of students in line d who received any need-based gift aid	63	264
f) Number of students in line d who received any need-based self-help aid	30	171
g) Number of students in line d who received any non-need-based gift aid	13	37
h) Number of students in line d whose need was fully met (<u>exclude PLUS loans, unsubsidized loans, and private alternative loans</u>)	16	52
i) On average, the percentage of need that was met of students who received any need-based aid. Exclude any resources that were awarded to replace EFC (<u>PLUS loans, unsubsidized loans, and private alternative loans</u>)	82.0%	79.0%
j) The average financial aid package of those in line d. Exclude any resources that were awarded to replace EFC (<u>PLUS loans, unsubsidized loans, and private alternative loans</u>)	\$9,660	\$8,886
k) Average need-based gift award of those in line e	\$7,973	\$6,542
l) Average need-based self-help award (<u>excluding PLUS loans, unsubsidized loans, and private alternative loans</u>) of those in line f	\$2,791	\$3,913
m) Average need-based loan (<u>excluding PLUS loans, unsubsidized loans, and private alternative loans</u>) of those in line f who received a need-based loan	\$2,482	\$3,600

H2a. Number of enrolled students receiving non-need-based grants and scholarships:

	First-time, full-time freshmen	Full-time undergraduate (incl. fresh)
n) Number of students in line a who had no financial need and who received non-need-based gift aid (exclude those receiving athletic awards and tuition benefits)	80	309
o) Average <u>dollar amount of non-need-based gift aid awarded to students in line n</u>	\$3,271	\$3,247
p) Number of students in line a who received a non-need-based athletic grant or scholarship	0	0
q) Average <u>dollar amount of non-need-based athletic grants and scholarships awarded to students in line p</u>	\$ 0	\$ 0

H3. Need-analysis methodology used in awarding institutional aid:

Federal methodology (FM)	X
Institutional methodology (IM)	
Both FM and IM	

H4. Percent of class 2003 graduates (who graduated between July 1, 2002 and June 30, 2003) who borrowed through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; exclude parent loans):	33%
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H5. Average per-borrower cumulative undergraduate indebtedness of those in H4. Money borrowed at other institutions is not included:	\$9612
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Aid to Undergraduate Degree-Seeking Nonresident Aliens

H6. Policy regarding financial aid for undergraduate degree-seeking nonresident aliens:

College-administered need-based financial aid is available	
College-administered non-need-based financial aid is available	X
College-administered financial aid is not available	
■	
If college-administered financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who received need-based or non-need-based aid:	14
■	
Average dollar amount awarded to undergraduate degree-seeking nonresident aliens:	\$3,132
■	
Total dollar amount of financial aid from all sources awarded to all undergraduate degree-seeking nonresident aliens:	\$43,850

Process for First-Year/Freshman Students

H7. Financial aid forms domestic first-year (freshman) financial aid applicants must submit:

FAFSA	X
Institution's own financial aid form	
CSS/Financial Aid PROFILE	
State aid form	
Non-custodial (Divorced/Separated) Parent's Statement	
Business/Farm Supplement	
Other (specify):	

H8. Financial aid forms nonresident alien first-year financial aid applicants must submit:

Institution's own financial aid form	
CSS/Financial Aid PROFILE	
Foreign Student's Financial Aid Application	
Foreign Student's Certification of Finances	X
Other (specify):	

H9. Filing dates for first-year (freshman) students:

Priority date for filing required financial aid forms:	March 1
Deadline for filing required financial aid forms:	
No deadline for filing required forms (applications processed on a rolling basis):	X

H10. Notification dates for first-year (freshman) students:

a) Students notified on or about (date):	
b) Students notified on a rolling basis:	Yes
If yes, starting date:	October 1

H11. Reply dates:

Students must reply by (date):	May 1 (or within 4 weeks of notification)
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Types of Aid Available

H12. Loans:

FEDERAL DIRECT STUDENT LOAN PROGRAM (DIRECT LOAN)	
Direct Subsidized Stafford Loans	
Direct Unsubsidized Stafford Loans	
Direct PLUS Loans	
FEDERAL FAMILY EDUCATION LOAN PROGRAM (FFEL)	
FFEL Subsidized Stafford Loans	X
FFEL Unsubsidized Stafford Loans	X
FFEL PLUS Loans	X
Federal Perkins Loans	
Federal Perkins Loans	
Federal Nursing Loans	
State Loans	
College/university loans from institutional funds	
Other (specify):	

H13. Need-based scholarships and grants:

Federal Pell	X
SEOG	
State scholarships/grants	X
Private scholarships	X
College/university gift aid from institutional funds	X
United Negro College Fund	
Federal Nursing Scholarship	
Other (specify):	

H14. Criteria used in awarding institutional aid:

	Non-Need Based	Need-Based
Academics	X	
Alumni affiliation		
Art		
Athletics		
Job skills		
ROTC		
Leadership	X	
Minority status		
Music/drama		
Religious affiliation		
State/district residency	X	

I. INSTRUCTIONAL FACULTY AND CLASS SIZE

11. Instructional faculty for fall 2003:

	Full-time	Part-time	Total
a.) Total number of instructional faculty	62	10	72
b.) Total number who are members of minority groups	7	0	7
c.) Total number who are women	29	5	34
d.) Total number who are men	33	5	38
e.) Total number who are nonresident aliens (international)	0	0	0
f.) Total number with doctorate, first professional, or other terminal degree	62	6	68
g.) Total number whose highest degree is a master's but not a terminal master's	0	2	2
h.) Total number whose highest degree is a bachelor's	0	2	2
i.) Total number whose highest degree is unknown or other	0	0	0

*11a. Additional characteristics of instructional faculty and teaching for fall 2003:

Number in part-time regular (tenured or tenure-earning) positions	0	
Number of tenured faculty*	39	
Number of adjunct faculty teaching courses during A/Y 2003-2004 (excluding those substituting for regular faculty on leave)**	6	
Approximate number of courses per semester offered by regular faculty	123	
Number of full-time faculty who taught at least one course during fall 2003	56	
Number of tenured faculty who taught at least one course during fall 2003	35	
Approximate number of tutorials per semester taught by regular faculty (includes IRPs and Thesis Seminars)	300	
Approximate number of courses per semester taught by adjunct faculty (excluding substitute courses covering regular faculty on leave)	8	
Percent of regular faculty with earned doctorate or terminal degree in field	100%	
Race and ethnicity (regular faculty)	White	55
	Black	1
	Hispanic	4
	Other	2

* There is no distinction at New College between tenured and non-tenured faculty in number or level of courses taught.

** Adjunct faculty are instructors who temporarily replace faculty on research leave, or who teach specialized courses (e.g. theater, creative writing) to supplement the offerings of regular faculty. Alumnae/i Fellows occasionally teach in adjunct capacity.

12. Student to Faculty Ratio: 11:1 (Based on full-time faculty)

13. **Undergraduate class size (129 classes offered total in fall 2003):**

Class Sections:	Class Subsections:
24 classes with 2 to 9 students enrolled	*
65 classes with 10 to 19 students enrolled	*
23 classes with 20 to 29 students enrolled	*
9 classes with 30 to 39 students enrolled	*
5 classes with 40 to 49 students enrolled	*
3 classes with 50 to 99 students enrolled	*
0 classes with 100+ students enrolled	*

Average Class Size: 18

Note: Class sections are organized courses meeting in a classroom or similar setting at stated time or times. Individual instruction such as tutorials and one-on-one classes, thesis research, music instruction, and tutoring are excluded. Subsections are any subsection of a course, such as a laboratory, recitation, and discussion subsection supplementary in nature and scheduled to meet separately from the lecture [seminar] portion of the course. Same exclusions apply as to class sections.

* New College instructors often establish class subsections, which may be discussion groups, project teams and practice/problem sessions to enhance classes. These arrangements between instructors and students are not tracked formally by the Registrar, but generally they are noted in published course descriptions.

J. DEGREES CONFERRED

J1. Degrees conferred between July 1, 2002 and June 30, 2003:

Category	% of Bachelor's Degrees Granted	CIP (1990) Categories	CIP (2000) Categories
Agriculture	0%	1 and 2	1
Architecture	0%	4	4
Area and ethnic studies	0%	5	5
Biological/life sciences	0%	26	26
Business/marketing	0%	8 and 52	52
Communications/communication technologies	0%	9 and 10	9 and 10
Computer and information sciences	0%	11	11
Education	0%	13	13
Engineering/engineering technologies	0%	14 and 15	14 and 15
English	0%	23	23
Foreign languages and literature	0%	16	16
Health professions and related sciences	0%	51	51
Home economics and vocational home economics	0%	19 and 20	20
Interdisciplinary studies	0%	30	30
Law/legal studies	0%	22	22
Liberal arts/general studies	100%	24	24*
Library science	0%	25	25
Mathematics	0%	27	27
Military science and technologies	0%	28 and 29	29
Natural resources/environmental science	0%	3	3
Parks and recreation	0%	31	31
Personal and miscellaneous services	0%	12	12
Philosophy, religion, theology	0%	38 and 39	38 and 39
Physical sciences	0%	40 and 41	40 and 41
Protective services/public administration	0%	43 and 44	43 and 44
Psychology	0%	42	42
Social sciences and history	0%	45	45 and 54
Trade and industry	0%	46, 47, 48, and 49	46, 47, 48, and 49
Visual and performing arts	0%	50	50
Other	0%		
TOTAL	100%		

* All New College of Florida degrees are awarded in CIP Code 24.0199.

COMMON DATA SET DEFINITIONS

As published on the web at www.commondataset.org

- ◆ All definitions related to the financial aid section appear at the end of the Definitions document.
- ◆ Items preceded by an asterisk (*) in this section represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.

***Academic advisement:** Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

Accelerated program: Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.

Admitted student: Applicant who is offered admission to a degree-granting program at your institution.

***Adult student services:** Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.

American Indian or Alaska native: A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

Applicant (first-time, first year): An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution).

Application fee: That amount of money that an institution charges for processing a student's application for acceptance. This amount is *not* creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

Asian or Pacific Islander: A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or Pacific Islands. This includes people from China, Japan, Korea, the Philippine Islands, American Samoa, India, and Vietnam.

Associate degree: An award that normally requires at least two but less than four years of full-time equivalent college work.

Bachelor's degree: An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but *not* more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows students to combine actual work experience with their college studies.) Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.

Black, non-Hispanic: A person having origins in any of the black racial groups of Africa (except those of Hispanic origin).

Board (charges): Assume average cost for 19 meals per week or the maximum meal plan.

Books and supplies (costs): Average cost of books and supplies. Do not include unusual costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at your institution.

Calendar system: The method by which an institution structures most of its courses for the academic year.

***Career and placement services:** A range of services, including (often) the following: coordination of visits of employers to campus; aptitude and vocational testing; interest inventories, personal counseling; help in resume writing, interviewing, launching the job search; listings for those students desiring employment and those seeking permanent positions; establishment of a permanent reference folder; career resource materials.

Carnegie units: One year of study or the equivalent in a secondary school subject.

Certificate: See **Postsecondary award, certificate, or diploma.**

Class rank: The relative numerical position of a student in his or her graduating class, calculated by the high school on the basis of grade-point average, whether weighted or unweighted.

Class sections: A class section is an organized course offered for credit, identified by discipline and number, meeting a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross listings.

Class Subsections: A class subsection includes and subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students are enrolled for credit. To be excluded are noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

College-preparatory program: Courses in academic subjects (English, history and social studies, foreign languages, mathematics, science, and the arts) that stress preparation for college or university study.

Common Application: The standard application form distributed by the National Association of Secondary School Principals for a large number of private colleges who are members of the Common Application Group.

***Community service program:** Referral center for students wishing to perform volunteer work in the community or participate in volunteer activities coordinated by academic departments.

Commuter: A student who lives off campus in housing that is not owned by, operated by, or affiliated with the college. This category includes students who commute from home and students who have moved to the area to attend college.

Contact hour: A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour.

Continuous basis (for program enrollment): A calendar system classification that is used by institutions that enroll students at any time during the academic year. For example, a cosmetology school

or a word processing school might allow students to enroll and begin studies at various times, with no requirement that classes begin on a certain date.

Cooperative housing: College-owned, -operated, or -affiliated housing in which students share room and board expenses and participate in household chores to reduce living expenses.

Cooperative (work-study plan) program: A program that provides for alternate class attendance and employment in business, industry, or government.

***Counseling service:** Activities designed to assist students in making plans and decisions related to their education, career, or personal development.

Credit: Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.

Credit course: A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.

Credit hour: A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system. It is applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or other formal award.

Cross-registration: A system whereby students enrolled at one institution may take courses at another institution without having to apply to the second institution.

Deferred admission: The practice of permitting admitted students to postpone enrollment, usually for a period of one academic term or one year.

Degree: An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.

Degree-seeking students: Students enrolled in courses for credit who are recognized by the institution as seeking a degree or formal award. At the undergraduate level, this is intended to include students enrolled in vocational or occupational programs.

Differs by program (calendar system): A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.

Diploma: See **Postsecondary award, certificate, or diploma.**

Distance learning: An option for earning course credit at off-campus locations via cable television, internet, satellite classes, videotapes, correspondence courses, or other means.

Doctoral degree: The highest award a student can earn for graduate study. The doctoral degree classification includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and the Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology. For the Doctor of Public Health degree, the prior degree is generally earned in the closely related field of medicine or in sanitary engineering.

Double major: Program in which students may complete two undergraduate programs of study simultaneously.

Dual enrollment: A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.

Early action plan: An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.

Early admission: A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.

Early decision plan: A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular applicant pool, without prejudice.

English as a Second Language (ESL): A course of study designed specifically for students whose native language is not English.

Exchange student program-domestic: Any arrangement between a student and a college that permits study for a semester or more at another college **in the United States** without extending the amount of time required for a degree. **See also Study abroad.**

External degree program: A program of study in which students earn credits toward a degree through independent study, college courses, proficiency examinations, and personal experience. External degree programs require minimal or no classroom attendance.

Extracurricular activities (as admission factor): Special consideration in the admissions process given for participation in both school and nonschool-related activities of interest to the college, such as clubs, hobbies, student government, athletics, performing arts, etc.

First professional certificate (post degree): An award that requires completion of an organized program of study designed for persons who have completed the first professional degree. Examples could be refresher courses or additional units of study in a specialty or subspecialty.

First professional degree: An award in one of the following fields: Chiropractic (DC, DCM), dentistry (DDS, DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), rabbinical and Talmudic studies (MHL, Rav), Pharmacy (BPharm, PharmD), podiatry (PodD, DP, DPM), veterinary medicine (DVM), law (LLB, JD), divinity/ministry (BD, MDiv).

First-time student: A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

First-time, first-year (freshman) student: A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

First-year student: A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.

Freshman: A first-year undergraduate student.

***Freshman/new student orientation:** Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.

Full-time student (undergraduate): A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more contact hours a week each term.

Geographical residence (as admission factor): Special consideration in the admission process given to students from a particular region, state, or country of residence.

Grade-point average (academic high school GPA): The sum of grade points a student has earned in secondary school divided by the number of courses taken. The most common system of assigning numbers to grades counts four points for an A, three points for a B, two points for a C, one point for a D, and no points for an E or F. Unweighted GPA's assign the same weight to each course. Weighting gives students additional points for their grades in advanced or honors courses.

Graduate student: A student who holds a bachelor's or first professional degree, or equivalent, and is taking courses at the post-baccalaureate level.

***Health services:** Free or low cost on-campus primary and preventive health care available to students.

High school diploma or recognized equivalent: A document certifying the successful completion of a prescribed secondary school program of studies, or the attainment of satisfactory scores on the Tests of General Educational Development (GED), or another state-specified examination.

Hispanic: A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Honors program: Any special program for very able students offering the opportunity for educational enrichment, independent study, acceleration, or some combination of these.

Independent study: Academic work chosen or designed by the student with the approval of the department concerned, under an instructor's supervision, and usually undertaken outside of the regular classroom structure.

In-state tuition: The tuition charged by institutions to those students who meet the state's or institution's residency requirements.

Instructional Faculty Definitions (as referred to in section I-1)

The following definition of instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey. Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Institutions are asked to EXCLUDE:

- administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status,
- undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like
- faculty on leave without pay, and
- replacement faculty for faculty on sabbatical leave.

Full-time: faculty employed on a full-time basis

Part-time: faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Also includes adjuncts and part-time instructors.

Minority faculty: includes faculty who designate themselves as black, non-Hispanic; American Indian or Alaskan native; Asian or Pacific Islander; or Hispanic.

Doctorate: includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and Doctor of Philosophy degree

Terminal degree: the highest degree in a field: example, M. Arch (architecture) and MFA (master of fine arts).

International student: See **Nonresident alien**.

Internship: Any short-term, supervised work experience usually related to a student's major field, for which the student earns academic credit. The work can be full- or part-time, on- or off-campus, paid or unpaid.

***Learning center:** Center offering assistance through tutors, workshops, computer programs, or audiovisual equipment in reading, writing, math, and skills such as taking notes, managing time, taking tests.

***Legal services:** Free or low cost legal advice for a range of issues (personal and other).

Liberal arts/career combination: Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross-registration.

Master's degree: An award that requires the successful completion of a program of study of at least the full-time equivalent of one but not more than two academic years of work beyond the bachelor's degree.

Minority affiliation (as admission factor): Special consideration in the admission process for members of designated racial/ethnic minority groups.

***Minority student center:** Center with programs, activities, and/or services intended to enhance the college experience of students of color.

Nonresident alien: A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.

***On-campus day care:** Licensed day care for students' children (usually age 3 and up); usually for a fee.

Open admission: Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.

Other expenses (costs): Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.

Out-of-state tuition: The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.

Part-time student (undergraduate): A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 contact hours a week each term.

***Personal counseling:** One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.

Post-baccalaureate certificate: An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying the title of master.

Post-master's certificate: An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.

Postsecondary award, certificate, or diploma: Includes the following three IPEDS definitions for postsecondary awards, certificates, and diplomas of varying durations and credit/contact hour requirements—

Less Than 1 Academic Year: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.

At Least 1 But Less Than 2 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.

At Least 2 But Less Than 4 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.

Private institution: An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.

Private for-profit institution: A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.

Private nonprofit institution: A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.

Proprietary institution: See **Private for-profit institution**.

Public institution: An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.

Quarter calendar system: A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.

Race/ethnicity: Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.

Race/ethnicity unknown: Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

Religious affiliation/commitment (as admission factor): Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

***Religious counseling:** One-on-one or group counseling with trained professionals for students who want to explore religious problems or issues.

***Remedial services:** Instructional courses designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.

Required fees: Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees or optional fees such as lab fees or parking fees.

Resident alien or other eligible non-citizen: A person who is not a citizen or national of the United States and who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card [Form I-551 or I-151], a Temporary Resident Card [Form I-688], or an Arrival-Departure Record [Form I-94] with a notation that conveys legal immigrant status, such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian).

Room and board (charges)—on campus: Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).

Secondary school record (as admission factor): Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.

Semester calendar system: A calendar system that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer session.

Student-designed major: A program of study based on individual interests, designed with the assistance of an adviser.

Study abroad: Any arrangement by which a student completes part of the college program studying in another country. Can be at a campus abroad or through a cooperative agreement with some other U.S. college or an institution of another country.

***Summer session:** A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.

Talent/ability (as admission factor): Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.).

Teacher certification program: Program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.

Transfer applicant: An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.

Transfer student: A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.

Transportation (costs): Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.

Trimester calendar system: An academic year consisting of 3 terms of about 15 weeks each.

Tuition: Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.

***Tutoring:** May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.

Unit: a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).

Undergraduate: A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

***Veteran's counseling:** Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's Administration. May also provide personal counseling on the transition from the military to a civilian life.

***Visually impaired:** Any person whose sight loss is not correctable and is sufficiently severe as to adversely affect educational performance.

Volunteer work (as admission factor): Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.

Wait list: List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

Weekend college: A program that allows students to take a complete course of study and attend classes only on weekends.

White, non-Hispanic: A person having origins in any of the original peoples of Europe, North Africa, or the Middle East (except those of Hispanic origin).

***Women's center:** Center with programs, academic activities, and/or services intended to promote an understanding of the evolving roles of women.

Work experience (as admission factor): Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.

Financial Aid Definitions

Financial aid applicant: Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

Indebtedness: Aggregate dollar amount borrowed through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

Institutional and external funds: Endowment, alumni, or external monies for which the institution determines the recipient or the dollar amount awarded.

Financial need: As determined by your institution using the federal methodology and/or your institution's own standards.

Need-based aid: College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and noninstitutional student aid (grants, jobs, and loans).

Need-based scholarship or grant aid: Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

Need-based self-help aid: Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

Non-need-based scholarship or grant aid: Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

Note: Suggested order of precedence for counting non-need money as need-based:

- Non-need institutional grants
- Non-need tuition waivers
- Non-need athletic awards
- Non-need federal grants
- Non-need state grants
- Non-need outside grants
- Non-need student loans
- Non-need parent loans
- Non-need work

Non-need-based self-help aid: Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

Scholarships/grants from external sources: Monies received from outside (private) sources that the student brings with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

Work study and employment: Federal and state work study aid, and any employment packaged by your institution in financial aid awards.