NEW COLLEGE OF FLORIDA
POLICE DEPARTMENT

2012-2013 SAFETY GUIDE, CRIME STATISTICS, AND ANNUAL FIRE SAFETY REPORT

Department Mission and Values of the Campus Police Department

The Campus Police Department proudly serves New College of Florida and USF Sarasota-Manatee. Our mission is: To protect life and property; to identify and prevent any criminal activity that may occur; to apprehend and assist in the prosecution of any person who commits a crime on our campus; and to seek to identify community problems and solutions to those problems, so as to improve the overall quality of life in this community. The department values to accomplish our mission are: to provide a safe environment in which the community can work and live; to provide service to all people in a manner that demonstrates respect and dignity for each person; to recognize that we serve a diverse community; to treat all persons fairly and equally; and to provide a strong commitment for the development of our employee's knowledge, training, abilities, and professionalism.

The Campus Police Department:

The Department is located at 501 College Drive on the New College of Florida Campus. The department provides a full range of police services 24 hours a day, throughout the year. All Campus Police Officers are certified by the State of Florida in accordance with Florida State Statute, Chapter 943. General services provided include: mobile and foot patrol, criminal investigation of all misdemeanors and felony crimes committed on campus, traffic enforcement, crash investigation, emergency response for all type emergencies, and crime prevention programs.

The Department has an excellent working relationship with all federal, state, and local law enforcement agencies, which assures the delivery of professional police services. The department has combined voluntary cooperation and operational mutual aid agreements with the Manatee County Sheriff's Department, and all Sarasota County law enforcement agencies. All agencies are available to assist upon request. Communications and coordination with all agencies are maintained via computer, radio, and telephonic communication capabilities.

Campus Security Act:

In 1990 President Bush signed into law the "Student Right to Know and Campus Security Act". This act requires all post secondary institutions to prepare, publish, and distribute certain information regarding campus crimes and policies. The information that follows is provided to support the "**Student Right to Know and Campus Security Act".**

The Campus Police Department Annual Security & Fire Safety Report /Safety Guide may be viewed at http://www.ncf.edu/police . A hard copy of the report may be obtained by request at the Campus Police Department (CPD) 501 College drive, Sarasota FL 34243. All members of the campus community receive an annual notice of the release of the Annual Security & Fire Safety Report and Safety Guide

via campus email.

The Campus Police Department also maintains a daily Crime Log that is available for public inspection. All entries, additions, or modifications to the Crime Log are made within two business days of the report of the information to the Campus Police, unless the disclosure is prohibited by law or would jeopardize the confidentiality of a victim. Information may be withheld if there is clear and convincing evidence that the release of the information would jeopardize an on-going criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence. Once the adverse effect is no longer likely, the information will be made available.

The entire Crime Log for both New College and USF Sarasota-Manatee campus (for the last sixty days as well as previous incidents) and both campuses' Fire Log are available for public inspection 24 hours a day in the Campus Police Department Communications Section.

Procedures to Report Criminal Acts or Emergencies on Campus:

Any emergency situation involving a threat to life or property should be reported immediately to the Campus Police. The caller should stay on the line until the dispatcher terminates the call. Do **not** hang up. Emergency police, fire, or medical assistance can be obtained by calling **9-1-1.** All campus phones, **including pay phones,** may be used to dial **9-1-1.** All other business with the Campus Police can be conducted by calling **(941) 487-4210.** All campus personnel are urged to immediately report any suspicious person(s) or incident to the Campus Police.

Confidential Crime Reporting

The Campus Police Department encourages members of the community to come forward and report all criminal or suspicious activity. A victim or witness who is willing to testify greatly increases the probability that an offender will be successfully prosecuted; and it is the duty of the Campus Police to aggressively pursue the prosecution of all offenders. However, persons can report criminal and suspicious activity anonymously by telephoning the Campus Police and requesting anonymity. The Campus Police will investigate the complaint and fully document the results of their investigation.

The Campus Police work closely with Student Affairs and other members of the campus administration to ensure that our campus remains safe. Members of the campus community may confidentially report criminal activity to Student Affairs or other members of the campus administration, and those complaints will be investigated as thoroughly as possible. Pastoral and professional mental health counselors may refer persons they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual crime statistics. All reports of criminal activity received that meet reporting criteria will be included as statistical data in this annual report.

Contacting The Campus Police Department:

Department contact numbers are: Police Dispatcher/Emergency Number: (941) 487-4210
Chief: (941) 487-4210
Lieutenant: (941) 487-4210
Department Location: 501 College Drive, CPD, Sarasota, Florida 34243
Campus Mailing Address: 5800 Bay Shore Road, CPD, Sarasota, Florida 34243
Visit our web page: http://www.ncf.edu/police

Services Offered by the Campus Police:

Response to all emergencies – police, fire, medical.

Investigate all misdemeanor and felony crimes.

Assist all victims of crime.

Investigate traffic crashes.

Respond to alarms for intrusion, robbery, and fire.

Maintain police records.

Provide motorist and citizen assist.

Provide "Safety Escorts".

Contact and refer individuals to other campus and community services agencies.

Assist and cooperate with other emergency service agencies.

Assist with planning and management of special events.

Handle special security request.

Conduct physical security surveys.

Receive and return lost and found property.

Provide engravers for the marking of personal property.

Campus Emergency Telephones:

There are emergency telephones located around the New College campus. They are painted blue and labeled as emergency telephones. Some have blue lights to delineate their location. These phones may be utilized to **report any emergency** directly to the Campus Police Dispatcher, **or to request police assistance or service**. A campus map identifying locations of the emergency telephones is available on the Campus Police web site, http://www.ncf.edu/police , or may be picked up at the Campus Police Department.

Emergency Response and Evacuation Procedures:

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of the campus community, the **Campus Police** will, without delay, initiate the campus emergency notification system. The components of the campus emergency notification system are: external public address speaker towers, internal speakers within selected locations and classrooms; emergency messaging via voice, text, and email; and the utilization of office speaker phones.

Any member of the **Campus Emergency Management Team** or any **Campus Police Officer** is authorized to call for or initiate an emergency campus notification once a significant threat or emergency has been confirmed. The content of the notification will be based upon the particular circumstances, nature, and location of the incident. Any or all of the aforementioned methods may be utilized to alert all, or only a portion, of the campus community. Every effort will be taken to ensure that notifications are conducted in a manner that does not compromise efforts to contain or mitigate the emergency, nor interfere with assistance to victims. Members of the community will be notified to take the appropriate action at the time of the emergency notification. Community members may be directed to evacuate or shelter in place, depending upon the circumstances of the incident.

The Campus Police will attempt to test each portion of the campus emergency notification system at least once a semester during the school year. A test of the entire system will be conducted at least once a school year. The campus community will be notified prior to any such test. A test of all portions of the emergency notification system was conducted on 12/01/11, 05/23/12, and 04/09/13.

Missing Student Notification Policy:

In all incidents in which it has been confirmed that anyone is missing from campus, the Campus Police will be the law enforcement agency with primary responsibility for conducting the investigation. Report all suspected missing persons to the Campus Police immediately. Pursuant to the Higher Education Opportunity Act (Public Law 110-315), each student residing on campus has the option of registering a confidential contact person to be notified in case that student is determined to be missing. For students less than 18 years of age and not emancipated, a parent or guardian must be the designated contact. Only authorized campus officials and law enforcement officers conducting the missing person investigation may access a student's confidential contact information.

Report all persons missing from campus to the Campus Police, even if they have not registered a contact person. In the event that an investigation has confirmed that a residential student is missing, the Higher Education Opportunity Act mandates that the designated contact be notified within 24 hours. The Campus Police will immediately notify the designated contact upon confirmation that the student is missing. Other local law enforcement agencies will also be notified, and the missing student will be entered into the CJIS computer data base per current protocol.

Campus Sexual Assault Policy:

The Campus Police Department is responsible for the investigation of campus sexual offenses. The department provides immediate assistance to the victim and initiates investigative processes and apprehension of the perpetrator of the crime. It is very important that any evidence that would aid in the apprehension and conviction of the assailant be preserved. The department works closely with the State Attorney's Office in all investigations of sexual battery/rape investigations.

Complaints of sexual battery/rape are serious criminal offenses that will be processed within the criminal justice system. Sexual battery/rape committed by a NCF or USF student(s) is also a violation of NCF and USF student conduct rules. Student perpetrators are also subject to institutional disciplinary sanctions including expulsion as provided by university rules in addition to those stated above in accordance with State law.

Campus related sexual battery/rape committed by employees is also considered misconduct as provided by applicable institution rules and collective bargaining agreements. Employee perpetrators are subject to institutional disciplinary action, including termination, as provided by such rules/agreements, in addition to those stated above in accordance with State law.

Rights of Victims of Campus Related Sexual Batteries:

New College of Florida understands and commits their efforts towards successfully dealing with the trauma experienced by victims of sexual battery/rape. Efforts will be directed toward assisting the victim at all stages of the investigation and judicial process that may follow. The same shall be accorded to victims in connection with disciplinary actions involving alleged employee perpetrators subject to applicable rules and collective bargaining agreements. College policies provide:

The right to request a College directive forbidding the alleged perpetrator from contact with the victim.

The right to request an immediate change in the residence hall arrangements and/or transfer of classes/workplaces.

****** The right to have an advisor (which may be a legal counsel) present throughout the disciplinary process.

The right to remain present during the entire hearing.

The right to have irrelevant sexual history excluded from the hearing.

The right to submit a list of related questions for consideration prior to the hearing.

The right to submit a victim impact statement.

If the alleged victim is deceased as a result of a crime or offence, the information shall be provided, upon request, to the next of kin of the alleged victim.

****** The right to know the outcome of the proceeding.

****Note: These rights are also rights of the accused**.

A full listing of victims rights are available in New College Regulations 3-4018 and 3-4027, which can be viewed at:

http://www.ncf.edu/c/document_library/get_file?uuid=717bd58a-cd59-46c2-928f-1f425b3544e5&groupId=48902

Sex Discrimination, Harassment, and Battery: New College Title IX Coordinators

Title IX of the Education Amendments 0f 1972 is a federal law that prohibits sex discrimination in education. It reads: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance." Legal citation: Title IX of the Education Amendment of 1972, and its implementing regulation at 34 C.F.R. Part 106 (Title IX).

Sexual discrimination includes sexual harassment and sexual battery.

While it is often thought of as a law that applies to athletics programs, Title IX is much broader than athletics and applies to many programs at New College. While compliance with the law is everyone's responsibility at New College, listed below are the staff members who have primary responsibility for Title IX compliance.

Title IX Coordinator: Tracy Murry, Interim Dean/Student Affairs , 5800 Bay Shore Road, Sarasota FL 34243, Hamilton Classrooms # 3 (HCL), (941) 487-4250, tmurry@ncf.edu .

The Title IX Coordinator is responsible for monitoring and oversight of the overall implementation of Title IX compliance at New College, including coordination of training, education, and communications, as well as coordinating the review process for faculty, staff, students, and other members of the campus community.

Title IX Deputy Coordinators and areas of responsibility:

Complaints against Students: Tracy Murry, Interim Dean/Student Affairs, 5800 Bay Shore Road, Sarasota FL 34243, Hamilton Classroom # 3 (HCL), (941) 487-4250, tmurry@ncf.edu .

Complaints against Staff: YeVette Thornton, Director/Human Resources, 5800 Bay Shore Road, Sarasota FL 34243, Palmer C (PMC), (941) 487-5520, ythornton@ncf.edu .

The offices listed above are responsible for Title IX compliance for matters involving their designated segment of the campus community; to include training, education, communication, and administration of complaints. To file a complaint against any student, staff, faculty, or administrator for sexual

harassment, sex discrimination, or sexual battery, please contact the offices as designated above, or you may contact the Title IV Coordinator Tracy Murry, who will facilitate the handling of the complaint with the appropriate office.

Sexual battery is a crime, and should be reported as soon as possible to the Campus Police at (941) 487-4210.

The Victim's Advocacy Program:

The Victim's Advocacy Program will assist students or employees who are victims of actual or threatened violence including but not limited to assault, battery, stalking, dating violence, sexual battery, and attempted sexual battery. Services are available 24 hours a day, seven days a week, and are available for incidents that occur on or off campus.

Victim services include assistance in contacting professors or supervisors about absences; assistance with referrals and follow-up medical treatment and counseling services on and off campus; assistance with immediate changes in residence hall arrangements if needed for victims living on campus; assistance with immediate safe housing; transportation and assistance in disciplinary proceedings and/or criminal justice system proceedings. Follow-up counseling services or other trauma assistance will be arranged for the victim as needed.

While reports are strongly encouraged, reports are not required for information and referral assistance. If a victim does make a report, every effort by the victim to preserve evidence of the crime is very import. All information shared with the Advocate is considered confidential and will go no further without the permission of the victim. **The Victim Advocate's number is: (941) 504-8599.**

The Counseling and Wellness Center also offers educational and prevention guidance. More information pertaining to programs, policies, and resources can be found at the Counseling & Wellness Center web site at: http://www.ncf.edu/cwc .

Off Campus Victim Services:

State Attorney - Manatee: (941) 747-3077

State Attorney - Sarasota: (941) 861-4400

Hope of Manatee - (941) 755-6805

Safe Place and Rape Crisis Center (SPARCC) - Sarasota (941) 365-1976

First Call for Help - Manatee: (941) 708-6488, Sarasota, Northport: (941) 366-5025

Counseling:

The Campus Counseling and Wellness Center provides professional counseling services to students and employees. These services include intake evaluation, short-term personal counseling, psychiatric consultation, group counseling, and referral services. Pastoral and professional mental health counselors may refer persons they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual crime statistics.

For more information call (941) 487-4254. The Counseling & Wellness Center (CWC) is located at 5805 Bay Shore Road. The CWC web site is located at http://www.ncf.edu/cwc .Office hours are 8 AM to 5 PM, Monday through Friday. Emergency after-hours service can be obtained by contacting the Campus Police at (941) 487-4210.

Employee Assistance Program:

The Employee Assistance Program provides professional counseling and referral services for NCF and USF S-M university employees. The services offered include: intake evaluation, short-term personal counseling and referral services. For more information or an appointment, call (941) 487-4254. The offices are located in the Campus Counseling & Wellness Center (CWC) at 5805 Bay Shore Road, Sarasota, Florida 34243. Office hours are from 8 AM to 5 PM, Monday through Friday.

Student Health Services:

The Campus Counseling and Wellness Center provides medical services for students Monday through Friday, 1:30 PM to 4:30 PM during the Fall and Spring terms. Standard office visits are free and students receive a discount on lab and other tests. There are no health services available during the summer term. The location and telephone number for the Counseling and Wellness Center is indicated above.

Prevention Service And Education Programs

Crime Prevention Programs:

The Campus Police Department encourages all students and members of the faculty and staff to be involved in campus crime prevention. Information on security and safety concerns and precautions are provided to students, faculty, and staff members regularly through briefings, orientation presentations, bulletins, crime alerts, posters, brochures, and residential bulletins, as well as student and employee publications. Those wishing to schedule a crime prevention presentation should contact the Campus Police at (941) 487-4210.

Crime Prevention and other programs provided by the College include:

Program	When Offered
Date Acquaintance Rape Presentation.	As Requested
Personal Safety Presentations.	Crime Prevention Bulletins
Drinking and Driving – DUI Information.	As requested
Drugs – Health Risk, Liabilities.	As Requested
Burglary and Theft Prevention.	Crime Prevention Bulletins
Operation ID – Engraving of personal property.	Available at all times
Police Escort Services.	Available at all times
Bicycle Engraving/Decal Program and Theft Prevention.	Ongoing program
Police Department Who We Are and What We Do.	Annual student orientations
Residence Life Alcohol Programs.	Annual presentation
Residence Life Participation in: *The National Alcohol Awareness Week,*	Annually

and *The Collegiate Drug Awareness Week.*	
Mandatory Orientation programming for all new students and employees includes information on Campus Safety and Wellness issues.	Annually
The Residence Life Staff offers a variety of outreach programs on an annual or as needed basis, which include such issues as:	
Date/Acquaintance Rape	Annual and as Needed
Sexually Transmitted Diseases	Annual and as Needed
Sexuality; and AIDS Education	Annual and as Needed
Substance Abuse and Awareness	Annual and as Needed

In addition, Counseling and Wellness, Residence Life, and Campus Police provide individual and group presentations on issues of personal safety, health and wellness to individuals and/or groups upon request or on one-on-one opportunities. Educational and prevention resources that are available from the Counseling and Wellness Center can be viewed at the Center's web site at http://www.ncf.edu/cwc .

Security of Campus Facilities/Residence Halls:

The campus is a public institution and, with the exception of residence halls, is open to the public during the day and evening hours when classes are in session. After these hours, campus buildings are generally locked and only faculty, staff, and students with proper identification are allowed admittance. Campus Police provide regular patrol of campus grounds, buildings, residential areas, and parking lots. There are no recognized off-campus student organizations or residential facilities that are monitored by Campus Police.

Resident students are issued a key at check-in so they may have access to their living unit. Students are encouraged to safeguard keys in order to enhance their personal safety and the safety of others. An effective residence hall security system program depends upon resident cooperation, staff supervision, and Campus Police Assistance. The best security system is one in which every member of the community takes personal responsibility for self-protection, the protection of their property, and community awareness and active participation to benefit the welfare of all community members.

Campus police officers regularly patrol the residence hall areas and are readily available to assist on a 24-hour basis. A Campus Life Coordinator and Residential Assistant are on duty every night for assistance and security purposes. These personnel are representative of the College's concern for the protection of your person and property. Maintenance personnel make inspections and corrections as needed. Students are encouraged to call the Housing office or the police department to promptly report any security deficiencies.

The Physical Plant maintains campus buildings and grounds with a concern for the safety and security of all persons and property. Inspections are routinely conducted and repairs are promptly made to ensure that appropriate safety and security standards are met. The custodial staff and Campus Police monitor for any safety and security concerns and report any deficiencies noted. Campus Police routinely report any lighting outages, conduct periodic lighting surveys, and report their findings to the Physical Plant for corrective maintenance as required.

The Campus Police Department periodically conducts physical security surveys of campus facilities that may be vulnerable to criminal intrusion. Specific recommendations are made regarding security

hardware, alarms, devices, or procedures that will serve to reduce the opportunities for crime to occur in or around campus building/residential areas.

Timely Warning and Crime / Security Alerts:

The Campus Police Department issues crime or security alerts promptly to the campus community upon the discovery of a crime or incident that is determined to pose a threat to public safety on campus, or that is in the public interest. These alerts are normally placed on the campus police website at http://www.ncf.edu/police, and may also be distributed to campus departments to post in their respective areas. These alerts are also frequently sent to all members of the campus community via campus email.

Residential Fire Safety and Annual Fire Safety Report:

All fires should be immediately reported by dialing **911**. The Campus Police should also be notified as soon as possible at 487-4210. All fires on campus will be investigated by the Campus Police Department, with the assistance of the State Fire Marshal's Office and the Sarasota County Fire Department. The New College of Florida Department of Environmental Health & Safety will also investigate all fires that occur on campus.

Fire Log: The Campus Police Department maintains a written fire log that records any fire that was reported on campus for the last three calendar years. The log contains the date, time, location, nature, cause, and damage or fatality information. The Fire Log is available for public inspection 24 hours a day in the Campus Police Communications Section, located at 501 College Drive.

Annual Fire Statistics:

2011

Dort Residence Hall: 5660 Gen Twining Blvd**:** 0 fires in 2011

Goldstein Residence Hall: 5680 Gen Twining Blvd**:** **11/02/11, 10:58 PM:** Electrical malfunction causes microwave oven to ignite. $170.00 damage to the oven. No death or injuries.

Palmer B Residence Hall: 557 58th Street: 0 fires in 2011

Pei Residence Hall West: 5890 Gen. Dougher Place**:** 0 fires in 2011

Pei Residence Hall South: 5641 Gen. Dougher Place: **04/13/11, 9:06 AM:** Paper tape burnt on wall. Intentional **ARSON.** No death or injuries. $5.00 damage to wall (soot). No structural damage.

Pei residence Hall East: 5790 Gen Dougher Place: 0 fires in 2011

V Residence Hall: 5659 Gen Twining Blvd: 0 fires in 2011

W Residence Hall: 5661 Gen Twining Blvd: 0 fires in 2011

X Residence Hall: 5679 Gen Twining Blvd: **01/17/11, 6:32 PM:** Accidental grease fire while cooking. No death or injuries. $5.00 soot damage to wall.

Y Residence Hall: 5677 Gen Twining Blvd: 0 fires in 2011

Z Residence Hall: 5835 Gen Twining Blvd: 0 fires in 2011

Knight Residence: 5801 Bay Shore Road: 0 fires in 2011

Fires in other areas of campus for 2011:

06/08/11, 3:00 PM: Accidental mulch fire outside Palmer Building D apparently caused by a carelessly discarded cigarette. No damage. No death or injuries.

2010

Dort Residence Hall: 5660 Gen Twining Blvd: 0 fires in 2010

Goldstein Residence Hall: 5680 Gen. Twining Blvd: 0 fires in 2010

Palmer B Residence Hall: 557 58th Street: 0 fires in 2010

Pei Residence Hall West: 5890 Gen. Dougher Place: 12/01/09, 12:00AM – 02/04/10, 10:07 AM: Paper poster on exterior wall of residence hall. Intentional **ARSON**. No death or injuries. No damage to structure. Paper and clean-up valued at $ 10.00.

Pei Residence Hall South: 5641 Gen. Dougher Place: 0 fires in 2010

Pei Residence Hall East: 5790 Gen. Dougher Place: 0 fires in 2010

V Residence Hall: 5659 Gen. Twining Blvd**.:** 05/11/10, 3:30 PM – 05/12/10, 7:30 AM Paper was ignited outside residence hall. Intentional **ARSON**. No death or injuries. No damage to structure. Paper and clean – up valued at $ 10.00

W Residence Hall: 5661 Gen Twining Blvd: 0 fire in 2010

X Residence Hall: 5679 Gen. Twining Blvd: 0 fires in 2010

Y Residence Hall: 5677 Gen. Twining Blvd: 0 fires in 2010

Z Residence Hall: 5835 Gen. Twining Blvd: 0 fires in 2010

Knight Residence: 5801 Bay Shore Road: 0 fires in 2010 **NOTE:** The Knight Residence is not a designated residence hall, but is utilized to house visiting students.

Fires in other areas of campus in 2010:

02/14/10, 1:30 PM: Parking Lot 3**.** A smoke device was placed in an unattended vehicle, causing the seat to ignite and smoke damage. Intentional **ARSON**. No death or injuries. $1,000.00 damage.

2009

Dort Residence Hall: 5660 Gen. Twining Blvd: 0 fires in 2009

Goldstein Residence Hall: 5680 Gen. Twining Blvd: 09/05/09, 9:40 AM-11/05/09, 9:40 AM: Paper poster ignited on exterior of dorm room door. Intentional **ARSON**. No deaths or injuries. No damage to structure, paper valued at $1.00.

Palmer B Residence Hall: 557 58th Street: 02/16/09, 3:17 PM: Tea pot left cooking on stove. Unintentional fire cause by cooking. No damage to structure or stove. No deaths or injury, pot valued at $1.00.

Pei Residence Hall West: 5890 Gen. Dougher Place: 11/18/09, 9:00 AM-11/19/09, 8:00 AM: Paper flyer ignited on residence door, causing charring of door. Intentional **ARSON.** No deaths or injuries. $30.00 damage to the door.

Pei Residence Hall South: 5641 Gen. Dougher Place: **3 Fires**: **#1** 04/14/09, 8:21 AM: Student micro waved towel to warm it, but ignited it. Unintentional. No damage to structure or oven. No deaths or injuries. Towel valued at $1.00. **# 2**: 10/16/09, 10:00 AM – 10/22/09, 10:00 AM: Flyer ignited on exterior of residence door, causing charring of surface. Intentional **ARSON**. No deaths or injuries.

$11.00 damage to the door. **# 3**: 01/12/09, 10:58 PM: A student set fire to her textbook as it sat on a concrete ledge. Intentional **ARSON** (Violation of Housing Policy). No damage to structure. No deaths or injuries. Textbook valued at $1.00.

Pei Residence Hall East: 5790 Gen. Dougher Place: 11/13/09, 4:00 PM-11/15/09, 5:00 PM: Flyers ignited on exterior of residence door, causing charring of door. Intentional **ARSON**. No deaths or injuries. $75.00 damage to door.

V Residence Hall: 5659 Gen. Twining Blvd: 0 fires in 2009

W Residence Hall: 5661 Gen. Twining Blvd: 0 fires in 2009

X Residence Hall: 5679 Gen. Twining Blvd: 10/26/09, 6:36 PM: Stove, hood, and cooking pot damaged by unintentional fire caused while cooking. No death or injuries. $ 854.00 in damages.

Y Residence Hall: 5677 Gen. Twining Blvd: 0 fires in 2009

Z Residence Hall: 5835 Gen. Dougher Place: 02/16/09, 1:49 PM: Cigarette discarded in garbage can ignited contents. Unintentional. No death or injuries. Nothing of value damaged.

Knight Residence: 5801 Bay Shore Road: 0 fires in 2009. **NOTE**: The Knight residence is not a designated residence hall, but is utilized to house visiting students.

Fires in other areas of campus in 2009:

01/22/09, 1:07 AM: 300 Blk. College Drive, rear of College Hall on bay side dock. Three students started camp fire on concrete dock. Intentional mischief- referred to Student Affairs. No death or injuries. No structural damage.

08/25/09, 4:06 PM: 600 Blk. College Drive. Cabbage Palm tree ignited by lightning strike. Natural causes, no death or injury. Tree valued at $150.00.

11/18/09, 9:00 AM: 5850 Gen. Dougher Place: Hamilton Center. Unknown subject ignited papers taped to glass windows. Intentional mischief. No damage to structure. No death or injuries. Papers valued at $1.00.

Residence Hall Fire Safety Equipment and Evacuation Procedures

Fire extinguishers are located in strategic locations throughout each residential facility. Residential Directors, Residential Assistants, and residents are provided training each semester in fire prevention and specific residential fire procedures, to include evacuation procedures for each residence hall. Fire safety procedures and evacuation routes are posted in each residence room. Fire safety system and evacuation assembly area for each residential facility is as follows:

Dort Residence Hall: Centrally monitored fire alarm system. Smoke detectors in individual rooms. Pull stations. Automatic sprinkler system. Occupants evacuate to the softball field. **Fire drills were conducted at 1:53 PM on 03/22/11, 3:20 PM on 04/19/11, and 1:15 PM on 12/01/11**.

Goldstein Residence Hall: Centrally monitored fire alarm system. Smoke detectors in individual rooms. Pull Stations. Automatic sprinkler system. Occupants evacuate to the softball field. **Fire drills were conducted at 1:40 PM on 03/22/11, 3:20 PM on 04/19/11, and 10:31 AM on 12/02/11**.

Palmer B Residence Hall: Centrally monitored fire alarm system. Smoke detectors in individual rooms. Pull stations. Automatic sprinkler system. Occupants evacuate to the front of the Counseling & Wellness Center. **Fire drills were conducted at 8:53 AM on 03/23/11, 4:16 PM at 4/19/11, and 2:42 PM on 12/01/11.**

Pei Residence Hall West: Smoke detectors in individual rooms. Occupants evacuate to the front of

Hamilton Center. **Fire drill was conducted at 3:47 PM on 04/19/11**.

Pei Residence Hall South: Smoke detectors in individual rooms. Occupants evacuate to the front of Hamilton Center. **Fire drill was conducted at 3:47 PM on 04/19/11.**

Pei Residence Hall East: Centrally monitored fire alarm system, smoke detectors in individual rooms. Pull stations. Automatic sprinkler system. Occupants evacuate to the front of Hamilton Center. **Fire drills were conducted at 3:47 PM on 04/19/11 and 1:54 PM on 12/01/11.**

V Residence Hall: Centrally monitored fire alarm system, smoke detectors in individual rooms. Pull stations. Automatic sprinkler system. Occupants evacuate to the front of Hamilton Center. **Fire drills were conducted at 9:01 AM on 03/23/11, 3:37 PM on 04/19/11, and 1:32 PM on 12/01/11.**

W Residence Hall: Centrally monitored fire alarm system, smoke detectors in individual rooms. Pull stations. Automatic sprinkler system. Occupants evacuate to the front of Hamilton Center. **Fire drills were conducted at 9:37 AM on 03/23/11, 3:37 PM on 04/19/11, and 1:37 PM on 12/01/11,**

X Residence Hall: Centrally monitored fire alarm system. Smoke detectors in individual rooms. Pull stations. Automatic sprinkler system. Occupants evacuate to the front of Hamilton Center. **Fire drills were conducted at 1:37 PM on 04/19/11 and 1:40 PM on 12/01/11.**

Y Residence Hall: Centrally monitored fire alarm system. Smoke detectors in individual rooms. Pull stations. Automatic sprinkler system. Occupants evacuate to the front of Hamilton Center. **Fire drills were conducted at 1:37 PM on 04/19/11 and 10:00 AM on 09/20/11.**

Z Residence Hall: Centrally monitored fire alarm system. Smoke detectors in individual rooms. Pull stations. Automatic sprinkler system. Occupants evacuate to the front of Hamilton Center. **Fire drill was conducted at 4:00 PM on 04/19/11**.

Knight Residence: Smoke detectors and fire extinguishers. **NOTE**: The Knight Residence is not a designated residence hall, but is sometimes used to house visiting or temporary students. Occupants evacuate to the 500 blk of 58 Street. **No fire drill was conducted at the Knight Residence in 2011**.

Fire drills were also conducted at the following campus locations in 2011:

Sudakoff Center:	8:59 AM on 01/18/11
Hamilton Student Center:	9:10 AM on 01/18/11
Sudakoff Conference Center:	3:34 PM on 03/23/11
Fitness Center:	10:42 AM on 11/09/11
Counseling & Wellness Center:	1:03 PM on 01/13/11
The Keating Center:	1:20 PM on 01/13/11
The Four Winds Café:	1:36 PM on 01/13/11
Heiser Natural Science Building:	1:07 PM on 01/13/11
Pritzker Marine Biology Building:	9:00 AM on 01/12/11
Cook Hall:	9:00 AM on 01/11/11
College Hall:	9:20 AM on 01/11/11
Archaeology Building:	9:10 AM on 01/12/11
Salvatori Day Care Center:	12:30 PM on 09/29/11
Caples Fine Arts Painting Studio:	2:42 PM on 01/18/11

Physical Plant Building: 9:42 AM on 01/18/11

There are no projects currently underway to expand the existing fire detection and suppression systems.

General Fire Safety Rules

Smoking is not allowed in any structure or within 15 feet of any residence hall on campus. Open flame burning of any kind is prohibited in the residence halls. Microwave ovens are allowed in the residence halls as long as they are used according to manufacturer's instructions. Hot pots and coffee pots must have a timed or thermostatically controlled automatic shut-off switch; and appliances with open burner elements, such as toasters or toaster ovens, are only allowed in designated cooking areas. The use of heaters or other heat producing devices are restricted to open areas and/or may not be operated in close proximity to combustible materials. Extension cords and multiple outlet devices are not allowed. However, a heavy duty power strip with a minimum of 16 gauge, 3 wire, grounded three-prong and internal breaker protection are authorized for limited use.

Fire prevention and suppression equipment and procedures are periodically inspected and reviewed by Residence Life staff, the Director of Environmental Health & Safety , and the State Fire Marshall's Office. Announced residential fire evacuation drills will be conducted at least once per semester during the 2012-2013 school year.

Drug Free Schools and Community Program:

New College of Florida and USF Sarasota-Manatee are committed to providing an orderly and safe environment for all students, staff, and faculty. To this end, the institutions advise all community members that it is unlawful to manufacture, distribute, dispense, sell, possess and/or use illegal drugs on its premises. Any violation of state and federal drug laws may be cause for disciplinary action and criminal prosecution.

The use of alcoholic beverages by members of the campus community is at all times subject to the alcoholic beverage laws of the State of Florida, and New College alcohol policy and guidelines. Specifically, it is unlawful for any person under the age of 21 to be in possession of an alcoholic beverage, it is unlawful for any person to sell, give, serve or permit to be served alcoholic beverages to a person less than 21 years of age or to consume said beverages on licensed premises. It is also unlawful for as person to misrepresent or misstate his or her age or the age of any other person for the purpose of inducing any licensee or his agents or employees to sell, give, serve or deliver any alcoholic beverage to a person less than 21 years of age. A violation of the proceeding may be cause for disciplinary action and criminal prosecution.

Please refer to the following policies for more detail:

- New Colleges Student Code of Conduct: http://www.ncf.edu/student-code-of-conduct
- New College Drug & Alcohol Free Workplace Policy: New College Regulations 3-4021 & 7-1001:

http://www.ncf.edu/c/document_library/get_file?uuid=717bd58a-cd59-46c2-928f-1f425b3544e5&groupId=48902

Drug and Alcohol Counseling:

Programs are available to assist students, staff, and faculty who may be in need of drug or alcohol counseling and treatment or rehabilitation programs. The Campus Counseling and Wellness Center, located at 5805 Bay Shore Road, will provide or coordinate these services upon the self-referral of a student or employee. The Campus Counseling and Wellness Center receives referrals from NCF or

USF S-M Student Affairs administrators and the Campus Police for alcohol or drug related problems.

The Counseling and Wellness Center provides psychological assessment and screening, short-term treatment of appropriate cases or referral to other treatment resources as needed. Employee assistance is available for faculty or staff who may be experiencing a drug or alcohol related difficulties. Supervisors may refer staff members or individuals may independently contact the Health and Wellness Center. Further information pertaining to education, prevention, and awareness programs are available on line at http://www.ncf.edu/cwc .

Weapons:

Florida State Statute 790.06(12) forbids any person from carrying a firearm on a university campus. Florida State Statute 790.115 forbids any person from possessing a firearm on university property. Firearms are not allowed in College housing facilities. The Campus Police do not have any facilities for securing any personal firearms for residential students, staff or faculty members, and cannot provide weapons storage for individuals.

Sexual Predators/Offenders:

The federal Campus Sex Crimes Prevention Act of 2000 requires institutions of higher education to issue a statement advising the campus community where they may obtain information provided by the state concerning sexual predators and offenders. It also requires sexual predators and offenders to provide notice, as required under State law of each institution of higher education in that State at which the person is employed, carries on a vocation, or is a student at that institution. The Campus Police Department maintains a list of sexual offenders on this campus at the Campus Police station located at 501 College Drive (CPD) on the New College Campus. That information is available at anytime, and can also be secured via phone by calling our Communications Division at (941) 487-4210.

More sexual predator or offender information can be obtained by visiting the Campus Police Department website at: http://www.ncf.edu/police, or by visiting the Florida Department of Law Enforcement website at: http://www.fdle.state.fl.us/.

Crime Prevention

No community is 100% crime free. A college campus is not unlike any other community with the same problems and concerns. Although the incidence of serious crime at New College is relatively low, the Campus Police Department encourages all members of the college community to learn good crime prevention habits. Most crimes of opportunity can be avoided with a little planning and common sense. Good crime prevention is simply teaching people how to avoid becoming victims. The Campus Police Department recognizes the types of problems that commonly occur on campus, and is involved in presenting information on a number of safety and security topics.

Residence Hall Safety and Security

During the school year the New College of Florida campus is home to students that live in on-campus residential facilities. Keeping the residence facilities safe requires attention to some particular security concerns.

- Always lock the doors and windows in your room.
- Be sure to close and lock your room door if you will be away, even for a minute.
- Do not leave the key to your room left in the lock of the door.

- If a door lock is broken, contact Physical Plant personnel to make repairs.
- Never prop open room doors.
- Do not admit unauthorized/uninvited persons into your room.
- Keep your valuables out of sight and locked in a box or closet. Record the serial numbers of expensive items, especially those that are easily stolen, such as I Pods. Campus Police will need the serial number to enter stolen items into the stolen item data base, and it greatly increases the chance that your property can be positively identified if it is recovered. The Campus Police can supply an engraver to apply an owner selected number to items that have no serial number.
- Soliciting and sales by nonaffiliated vendors or sales persons are not allowed on campus. Report solicitors that you may encounter to Campus Police at (941) 487-4210.

Personal Safety and Security

When in doubt-call the Campus Police.

- Walk with another person after dark or call the Campus Police at (941) 487-4210 for an escort. You can also call from any emergency blue light callbox, which rings directly into the police station. Make sure you familiarize yourself with their locations around the campus.
- Stay in well-lighted areas. Avoid shortcuts and isolated areas. Walk away from alleys, dark corners and bushes whenever possible.
- Trust your instincts if you suspect you are being followed. Change directions, head for a campus building, a group of people, or an emergency callbox.
- Be aware of your surroundings at all times and convey confidence through body language. Have keys ready upon entering, dormitory or office buildings.
- If a driver stops and asks you for directions, keep your distance from the vehicle to avoid the risk of being pulled inside.
- Don't carry credit cards or large sums of cash.
- Purses are an attractive target for thieves...don't carry one if it isn't necessary.
- DO NOT risk injury if someone attempts to forcibly take your purse, wallet or personal belongings.
- Don't attach your I.D. to your keys or mark your keychain with your name and address.
- Mark valuable property with an engraver to increase your chances of recovering the property if it is stolen. The Campus Police provide this service free of charge.
- Report suspicious persons or activities to Campus Police. Be prepared to describe the person by gender, race, color, length of hair, body size, scars, identifying marks, tattoos, clothing, facial hair, if any, mode of travel, and if by vehicle, the type, color and license plate.
- Do not attempt to rectify any situation that could possibly endanger you. Notify the Campus Police as soon as possible.

Office Security

Faculty, staff, work-study students, and student organizations work in an office environment. This situation poses a special concern due to the high amount of traffic through buildings and offices. Opportunistic crime occurs when security awareness and crime prevention fall by the wayside.

The best plan is to be a good ambassador for your department and the College. If you see someone who appears lost, out of place, or loitering, approach and offer assistance or directions. If their business is legitimate, you have created a good impression. If it is not, you have put the person on notice that security awareness is priority. You have also taken the opportunity to get a good description. If the

answer you get seems evasive, hostile or otherwise unsatisfactory, call the Campus Police. If the person is clearly a threat to safety or property, or is acting in a strange or bizarre fashion, **avoid** contact and call Campus Police immediately. Other tips for a safe office include:

- Do not loan out office keys or allow them to be copied.
- Keep your purse, wallet or other valuables locked in a cabinet or drawer.
- If your office will be unattended, even for a minute, lock the door.
- Record the description and serial numbers of office equipment--especially highly portable computer equipment.
- Keep petty cash locked up at all times and make periodic checks of the amount.
- Lock doors and windows at the end of the working day.
- Never prop open exterior doors. Don't hold the door open for anyone that you don't know.
- Call the Campus Police for a security escort if leaving your office late at night, or anytime you feel unsafe.

Bike Security and Safety

- Ride defensively, with the flow of traffic, and always use hand signals. Florida law mandates that if you ride your bike between sunset and sunrise you must have a white light on the front that is visible 500' to the front, and a red light on the rear that is visible from a minimum of 600'. We strongly recommend that you wear a helmet.
- When cycling, be AWARE, VISIBLE and PREDICTABLE.
- Be considerate of pedestrians and vehicle drivers. A small bell or horn may assist in moving through pedestrian traffic on sidewalks and the U.S 41 pedestrian overpass.
- Don't impede free use of handicap ramps or other access points with bikes locked to handrails, stairwells etc...
- Keep your bike maintained--especially the brakes.
- Register your bike and record the serial number with Campus Police free of charge. You may also engrave the bicycle.
- Use a U-lock type device to secure your bike. Bikes locked with cables or small chains are frequently stolen.
- When locking your bike, secure both the frame and front wheel to the bike rack.
- Report suspicious activity or loitering around bike racks to the Campus Police.

The Campus Police also offers the Bicycle Anti-theft Program (B.A.T.). By registering your bicycle and affixing a New College of Florida B.A.T. decal to the bike, the owner of the bike is authorizing any officer of the Campus Police to stop anyone operating the bike to confirm ownership, or permission to possess should the officer suspect that the operator is not the owner. This is a completely voluntary program, and participation is not required in order to register your bike with the Campus Police.

Auto Security and Safety

Auto theft is a growing problem and the campus area is not immune. Take action to safeguard your vehicle:

- Lock all doors while driving and after parking.
- Store valuables out of sight or locked in the trunk.
- Help secure your vehicle against theft or burglary with an electronic alarm or steering wheel locking bar.
- If you don't use your car regularly, check on it every day or two.

- Keep a copy of your registration, insurance and title in a safe place separate from your vehicle.
- Immediately report all thefts, as well as any suspicious activity in parking lots to the Campus Police.

Identity Theft

Identity theft is growing at an alarming rate. It effects on average between 2 & 3 million people a year. Identity theft occurs when personal information has been compromised and used to commit fraud or theft. During the course of the day, there are many occasions when checks are written, purchases are made with credit/debit cards, and information is received or sent via mail or telephone. These normal transactions can result in the theft of a person's identity. Minimize the risk by managing credit information carefully and responsibility:

- Don't leave credit information lying around in your vehicle.
- Shred voided checks, unused deposit/withdrawal slips and credit card offers received through the mail.
- Keep the number of credit cards to a minimum.
- If you keep a receipt, black out the account number.
- Never give out personal information to strangers on the phone.
- Be conscious of your surroundings at ATM's or when giving out information over the phone (i.e. making a credit card purchase or discussing your account with a legitimate financial institution). Make sure your pin # or conversation can't be seen or overheard by someone who may be “lurking” in the area.
- Check your credit report once a year with a credit bureau.
- If you become a victim, or suspect you might be, contact Campus Police immediately for assistance.

Ask a campus officer for more personal safety tips. We are happy to address any questions or concerns that you have about safety in the residence facilities, academic buildings and administrative buildings. Please visit our website at http://www.ncf.edu/police for more information regarding New College of Florida Police Department. You can also find links to other helpful resources including:

- **New College Victim's Advocate**
  (941) 504-8599

- **SPARCC (Safe Place and Rape Crisis Center, Inc of Sarasota)**
  24 hour Crisis hotline (941) 365-1976

- **Counseling and Wellness Center**
  5805 Bay Shore Road
  (941) 487-4254

The New College of Florida Police Department is committed to supporting the philosophy of building partnerships, proactive problem solving and fostering positive community interaction with the goal of reducing crime and enhancing the quality of life for all students, faculty and staff. We are dedicated to creating an atmosphere of safety and to deliver quality police service with the utmost integrity, fairness and professionalism.

New College Crimes Reported to New College of Florida Police Department (See Footnote)

(Reported in accordance with Uniform Crime Reporting Program)

	Total Uniform Crimes						Non-Campus Building or Property			On Public Property			Total Uniform Crimes Reported		
Offense Type (includes attempts)	2009 Res -	2009 Othr	2010 Res -	2010 Othr	2011 Res -	2011 Othr	2009	2010	2011	2009	2010	2011	2009	2010	2011
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex/Rape	1	0	1	0	2	0	0	0	0	0	0	0	1	1	2
Non-Forcible Sex/Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	4	1	2	3	7	3	0	0	0	0	0	0	5	5	10
Larceny/Theft	11	16	22	23	19	20	0	0	0	0	0	0	27	45	39
Arson	5	0	2	1	1	0	0	0	0	0	0	0	5	3	1
Motor Vehicle Theft	0	1	0	0	0	1	0	0	0	0	0	0	1	0	1
Hate Crimes (by prejudices)															
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Number of Arrests/Referrals – Select Offenses

	Arrest	Referral	Arrest	Referral	Arrest	Referral									
Liquor Law Violations	0	0	0	13	0	6	0	0	0	0	0	0	0	13	6
Drug Law Violations	0	6	0	1	1	1	0	0	0	0	0	0	6	1	2
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

This chart reflects offenses that have been reported to the New College of Florida Police Department that have been filed with the Florida Department of Law Enforcement. NCFPD began maintaining UCR statistics for both New College of Florida and the University of South Florida, Sarasota-Manatee effective January 1, 2002, and they continued to share a campus until September of 2006 when USF Sarasota-Manatee moved to its new campus at 8350 N. Tamiami Trail, Sarasota. As New College continues to utilize a Campus Book Store located on the USF Sarasota-Manatee Campus, some of the above offenses may have occurred in that area of that campus.

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New College Crimes Reported by College Officials or by Other Law Enforcement Agencies

	Total Crimes Reported Sarasota Campus						Non-Campus Building or Property			On Public Property			Total Crimes Reported		
Offense Type (includes attempts)	2007 Res	2007 Othr	2008 Res	2008 Othr	2009 Res	2009 Othr	2007	2008	2009	2007	2008	2009	2007	2008	2009
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex/Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex/Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes (by prejudices)															
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	o	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of Arrests/Referrals – Select Offenses															
	Arrest	Referral	Arrest	Referral	Arrest	Referral									
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
Weapons Law Violations	1	0	0	0	0	0	0	0	0	1	0	0	1	0	0

This chart includes offenses that were reported to local law enforcement agencies, or to any official of New College of Florida that has significant responsibilities for student and campus activities. They were not reported to the New College of Florida Police Department. Crimes reported by local authorities reflect incidents that may not have occurred on campus, but occurred in areas close to campus. Federal Uniform Crime Reporting criteria for crime classification was utilized. Arrest information data was secured from law enforcement agencies responsible for areas surrounding the campus.

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