NOTICE TO CONSTRUCTION MANAGERS

New College of Florida announces that construction management services will be required for the continuing service contract listed below:

Project and Location: **Minor Projects at New College of Florida, Sarasota Florida**

Project Description:

The construction manager will be a single point of responsibility for the performance of minor project construction contracts, functioning as an independent contractor and publicly bidding trade contracts. The construction manager may be required to perform a project utilizing the Design/Build method of delivery. A minor project is defined as a project with a construction budget estimated to be less than $2,000,000 or studies for which the fee for professional services is $200,000 or less.

The selected firm(s) will be required to bond multiple concurrent projects and demonstrate bonding capacity based on individual project budgets. Applicants must be a licensed general contractor in the State of Florida at the time of application. Further, if a corporation, the applicant must be registered by the Department of State, Division of Corporations, to operate in the State of Florida at the time of application.

Continuing contracts are for a contract period of one year, renewable annually for up to two additional years at the discretion of New College of Florida. The construction manager(s) receiving the award will not have an exclusive contract to perform all services for these projects. New College may have additional construction managers under contract during the same time period. Depending on development of projects and funding, the possibility exists that the contract may expire with no projects being assigned.

Selection Criteria:

Selection of the finalists for interviews will be made on the basis of the following:

- Experience of professional personnel
- Past performance of firm
- Location of firm in relation to New College
- Cost estimating and critical path scheduling expertise
- Volume of agency work

Instructions:

Firms desiring to provide construction management services for the project shall submit six (6) bound copies with a Table of Contents and tabbed sections in the following order:

1. Letter of Interest detailing the firm's qualification to meet the above referenced selection criteria.
2. A completed current Experience Questionnaire and Contractor's Financial Statement.
3. Résumés of proposed staff and staff organizations.
4. Any examples of project reporting manuals, schedules, past experience and examples of similar projects completed by the firm.
5. References from prior clients received within the last five years.

Applicants are urged to limit their submittal content to fifty (50) pages. However, this is not a mandatory requirement. Pages must be numbered consecutively. All proposal information submitted becomes the property of New College of Florida and will be placed on file not to be returned. Applications that do not comply with the instructions will not be considered.

Response due date: By 4:00 PM, May 18, 2012 Local Time

Applications are to be sent to Ms. Margaret Stewart, Facilities Planning and Construction, 5800 Bay Shore Road, PHS 104, Sarasota, FL 34243, Phone (941) 487-4690.

As required by Section 287.133, Florida Statutes, a construction management firm may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected construction management firm must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor or consultant in excess of $50,000.00 in connection with this project for a period of 36 months from the date of their being placed on the convicted vendor list.

The New College Construction Manager Qualifications Supplement form and Project Fact Sheet may be obtained on line at www.ncf.edu/facilities/ or by contacting: to Ms. Margaret Stewart, Facilities Planning and Construction, 5800 Bay Shore Road., PHS 104, Sarasota, FL 34243-2109, Phone (941) 487-4690. E-mail mstewart@ncf.edu.