



New College of Florida Police Department
5800 Bay Shore Road, CPD
Sarasota, Florida 34243
(941) 487-4210
Website: ncf.edu/police

Crime Prevention and Community Education

No community is 100% crime free. A college campus is not unlike any other community with the same problems and concerns. Although the incidence of serious crime at New College is relatively low, the New College of Florida Police Department (NCFPD) encourages all members of the college community to learn good crime prevention habits. Most crimes are of opportunity and can be avoided with a little planning and common sense. Good crime prevention is simply teaching people how to avoid becoming victims. NCFPD recognizes the types of problems that commonly occur on campus and is involved in presenting information on a number of safety and security topics.

Residence Hall Safety and Security

During the school year the New College of Florida campus is home to about 750 students that live in on-campus residential facilities. Keeping the residence facilities safe requires attention to some particular security concerns.

- Always lock the doors and windows in your room.
- Be sure to close and lock your room door if you will be away, even for a minute.
- DO NOT leave the key to your room left in the lock of the door.
- If a door lock is broken, contact Physical Plant personnel to make repairs.
- Never prop open room doors.
- DO NOT admit unauthorized/uninvited persons into your room.
- Keep your valuables out of sight and locked in a box or closet.
- Soliciting and sales are not allowed on campus. Report solicitors you encounter to NCFPD at ext 4210.

Personal Safety and Security

- Walk with another person after dark or call NCFPD at ext 4210 for an escort. You may also contact NCFPD from any emergency blue light callbox. Make sure you familiarize yourself with their locations throughout the campus.
- Stay in well-lighted areas. Avoid shortcuts and isolated areas. Walk away from alleys, dark corners and bushes whenever possible.
- Trust your instincts if you suspect you are being followed. Change directions, head for a campus building, a group of people, or an emergency callbox.
- Be aware of your surroundings at all times and convey confidence through body language. Have keys ready upon entering, dormitory or office buildings.
- If a driver stops and asks you for directions keep your distance from the vehicle to avoid the risk of being pulled inside.

- Don't carry credit cards or large sums of cash.
- Purses are an attractive target for thieves...don't carry one if it isn't necessary.
- DO NOT risk injury if someone attempts to forcibly take your purse, wallet or personal belongings.
- Don't attach your I.D. to your keys or mark your keychain with your name and address.
- Mark valuable property with an engraver to increase your chances of recovering the property if it is stolen. The NCFPD provides this service free of charge.
- Report suspicious persons or activities to NCFPD. Be prepared to describe the person by gender, race, color, length of hair, body size, scars, identifying marks, tattoos, clothing, facial hair if any, mode of travel, and if by vehicle, the type, color and license plate.
- DO NOT ATTEMPT TO RESOLVE ANY SITUATION THAT COULD BE A POTENTIAL DANGER.

NCFPD currently has 2 *Quorum* Personal Alarm devices available for sign-out. These alarms are small, lightweight devices that emit a loud, high-pitched "scream" with the pull of a pin. Simply come into the NCFPD office and leave your college I.D. to sign out the alarm.

Office Security

Faculty, staff, work-study students and student organizations work in an office environment. This situation poses a special concern due to the high amount of traffic through buildings and offices. Opportunistic crime occurs when security awareness and crime prevention fall by the wayside. The best plan is to be a good ambassador for your department and the College. If you see someone who appears lost, out of place, or loitering, approach and offer assistance directions. If their business is legitimate, you have created a good impression. If it is not, you have put the person on notice that security awareness is priority. You have also taken the opportunity to get a good description.

If the answer you get seems evasive, hostile or otherwise unsatisfactory, call NCFPD. If the person is clearly a threat to safety or property or is acting in a strange or bizarre fashion, **avoid** contact and call NCFPD immediately. Other tips for a safe office include:

- Do not loan out office keys or allow them to be copied.
- Keep your purse, wallet or other valuables locked in a cabinet or drawer.
- If your office will be unattended, even for a minute, lock the door.
- Record the description and serial numbers of office equipment—especially highly portable computer equipment.
- Keep petty cash locked up at all times and make periodic checks of the amount.
- Lock doors and windows at the end of the working day.
- Never prop open exterior doors. Don't hold the door open for anyone that you don't know.
- Call NCFPD for an escort.

Bike Security and Safety

There are some basic tips for keeping both bike and rider safe:

- Ride defensively, with the flow of traffic and always use hand signals.
- When cycling, be AWARE, VISIBLE and PREDICTABLE.
- Be considerate of pedestrians and vehicle drivers.
- Don't impede free use of handicap ramps or other access points with bikes locked to handrails, stairwells etc.
- Keep your bike maintained—especially the brakes.
- Register your bike and record the serial number with NCFPD. You may also engrave the bicycle free of charge.
- Use a U-lock type device to secure your bike. Bikes locked with cables or small chains are frequently stolen.
- When locking your bike, secure both the frame and front wheel t the bike rack.
- Report suspicious activity or loitering around bike racks to NCFPD. Thieves usually carry a

hidden bolt cutter or other cutting tool.

NCFPD also offers the Bicycle Anti-theft Program (B.A.T.). By registering your bicycle and affixing a New College of Florida B.A.T. decal to the bike, the owner of the bike is authorizing any officer of the NCFPD to stop anyone operating the bike to confirm ownership or permission to possess should the officer suspect that the operator is not the owner. This is a completely voluntary program and participation is not required in order to register your bike with NCFPD.

Laptop Security and Safety

NCFPD also offers Laptop Registration. By registering your laptop and affixing a New College of Florida decal, the owner of the laptop is authorizing any officer of the NCFPD to stop anyone possessing the laptop to confirm ownership or permission to possess should the officer suspect that the person with the laptop is not the owner. This is a completely voluntary program and participation is not required in order to register your laptop with NCFPD.

Auto Security and Safety

Auto theft is a growing problem and the campus area is not immune. Take action to safeguard your vehicle:

- Lock all doors while driving and after parking.
- Store valuables out of sight or locked in the trunk.
- Help secure your vehicle against theft or burglary with an electronic alarm or steering wheel locking bar.
- If you don't use your car regularly, check on it every day or two.
- Keep a copy of your registration, insurance and title in a safe place separate from your vehicle.
- Immediately report all thefts, as well as suspicious activity in a parking lots and near parked cars to NCFPD.

Identity Theft

Identity theft is growing at an alarming rate. It effects on average between 2 & 3 million people a year. Identity theft occurs when personal information has been compromised and used to commit fraud or theft. During the course of the day, there are many occasions when checks are written, purchases are made with credit/debit cards, and information is received or sent via mail or telephone. These normal transactions can result in the theft of a person's identity. Minimize the risk by managing credit information carefully and responsibly:

- Don't leave credit information lying around in your vehicle.
- Shred voided checks, unused deposit/withdrawal slips and credit card offers received through the mail.
- Keep number of credit cards to a minimum.
- If you keep a receipt, black out the account number.
- Never give out personal information to strangers on the phone.
- Be conscious of your surroundings at ATM's or when giving out information over the phone (i.e. making a credit card purchase or discussing your account with a legitimate financial

institution). Make sure your pin # or conversation can't be seen or overheard by someone who may be "lurking" in the area.

- Check your credit report once a year with a credit bureau.
- If you become a victim or believe you might be, contact NCFPD immediately for assistance.

R.A.D

What is R.A.D.?

The Rape Aggression Defense System, known as R.A.D., is a program of realistic self defense tactics and techniques for women. The R.A.D. System is a comprehensive, women only course, that begins with awareness, prevention, risk reduction and risk avoidance, while progressing on to the basics of hands on self defense training.

R.A.D. was founded in 1989 by former campus police officer, Lawrence Nadeau. The program has become the country's largest and fastest growing self defense program for women, with 11,000 certified instructors and 900,000 trained women. Currently, R.A.D. is taught at more than 400 colleges/universities and law enforcement agencies, as well as other community organizations internationally.

R.A.D. is the only self defense program ever to be endorsed by the International Association of Campus Law Enforcement Administrators (IACLEA), National Academy of Defense Education and the National Self Defense Institute (NSDI).

What is the objective?

The R.A.D. program's instructional objective is "to develop and enhance the options of self defense so they may become viable considerations to the woman who is attacked".

Upon completion of the R.A.D. course, how do I further my self defense education?

Each student will receive a workbook/reference manual which outlines the entire physical defense program for reference and personal growth. Upon completion of the program, your signed manual becomes a "ticket" for the Free Lifetime Return and Practice Policy with any R.A.D. instructor, honored worldwide.

What will I learn?

The course teaches easy, effective and proven self defense tactics and techniques to protect against various types of assault. The course consists of a classroom learning component, which covers topics relating to women, victimization and risk reduction, as well as a practical learning component.

Who is R.A.D. for, how long is the class, is there a cost and how often will it be offered?

The R.A.D. System of women's self defense balances the need of women to acquire self defense education in a relatively short period of time by providing short term training opportunities in a building block format. This course is offered, free of charge, to women/female bodied students, staff and faculty affiliated with New College of Florida and University of South Florida Sarasota-Manatee. The course consists of 12 hours total instruction. The course will be given as often as possible.

Do I need prior training?

This course is designed for the average woman. No previous experience or background in self defense is required. The focus of R.A.D. is to empower women. You determine your own level of participation.

Does R.A.D. certify me in self defense?

R.A.D. does not certify their students or guarantee that the tactics learned will prevent an attack. What R.A.D. does provide is an opportunity for women to learn potential ways to defend themselves in the event they are attacked.

Why is R.A.D. open to women only and how is it not considered discrimination?

R.A.D. seeks to empower women through self defense through the core concepts of education, dependency on self, decision making responsibility and self realization of physical power. These goals are best achieved through a learning environment where women can feel safe, supported and with minimal exposure to vulnerabilities. It is vital that participants be comfortable in their practice, which is best done through same sex pairings.

Colleges/Universities are able to hold a class that is gender specific according to the guidelines in Title IX under Section 106.3, Voluntary Affirmative Action, and 106.34(c), Separation of students by sex: "bodily contact".

Who are the instructors?

Our courses are taught by the following certified R.A.D. instructors from the New College of Florida Police Department: Officer Jennifer Andreoli, Officer Kelley Fisher, Officer Caswell Coley, and University of South Florida/New College Victim Advocate Concetta Hollinger.

Who do I contact for more information or to register?

Contact Officer Jennifer Andreoli at the New College of Florida Police Department at (941) 487-4210 or email jandreoli@ncf.edu.

Enrollment is limited to ensure the highest level of quality instruction

Please feel free to review additional information provided as well as the R.A.D. Systems website at www.rad-systems.com.

Ask an NCFPD officer for more personal safety tips. We are happy to address any questions or concerns that you have about safety in the residence facilities, academic buildings and administrative buildings.

Please visit our website at www.ncf.edu/University Police for more information regarding New College of Florida Police Department. You can also find links to other helpful resources including:

- Sarasota Campus Victim's Advocate—Concetta Hollinger
(941) 504-8599
- SPARCC (Safe Place and Rape Crisis Center, Inc of Sarasota)
24 hour Crisis hotline (941) 365-1976
- Counseling and Wellness Center
5805 Bay Shore Road (West side of campus)
(941) 487-4254

The New College of Florida Police Department is committed to supporting the philosophy of building partnerships, proactive problem solving and fostering positive community interaction with the goal of reducing crime and enhancing the quality of life for all students, faculty and staff. We are dedicated to creating an atmosphere of safety and to deliver quality police service with the utmost integrity, fairness and professionalism.